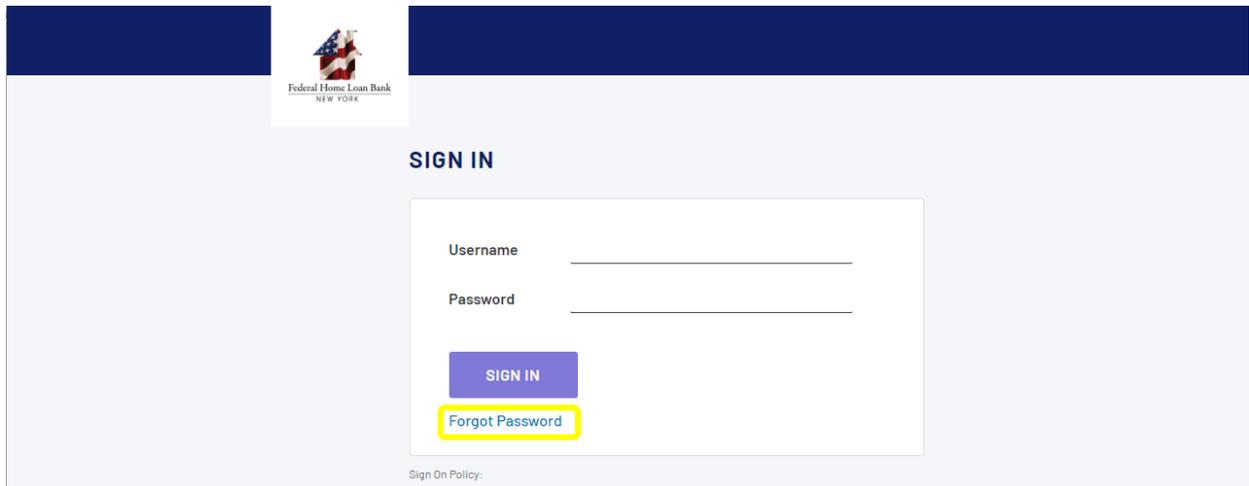


Setting Up a New RSA SecurID® Hard Token (Token)

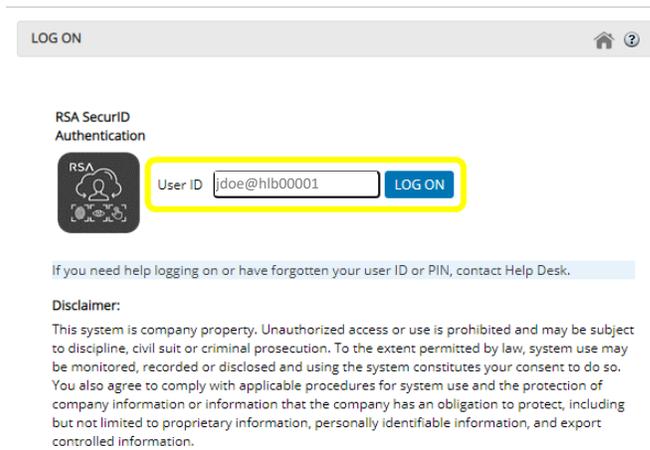
1. Set PIN and Password

- A. From the [System](#) site, select [**Forgot Password**].



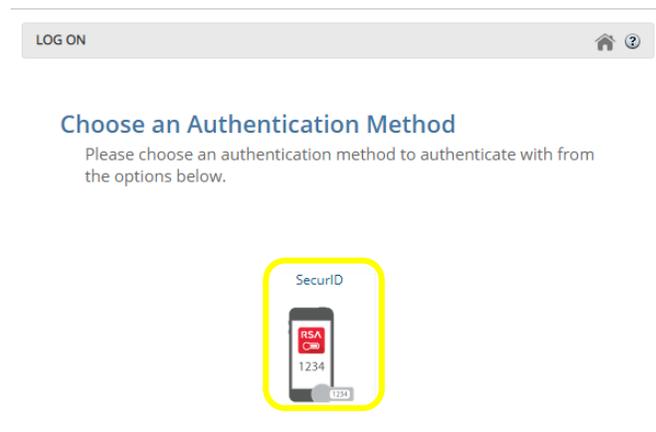
The screenshot shows the 'SIGN IN' page of the Federal Home Loan Bank New York system. It features a header with the bank's logo and name. Below the header, the text 'SIGN IN' is centered. There are two input fields: 'Username' and 'Password'. A purple 'SIGN IN' button is positioned below the fields. A yellow box highlights the 'Forgot Password' link located below the 'SIGN IN' button. At the bottom of the page, there is a small link for 'Sign On Policy'.

- B. Enter your User ID and select [**LOG ON**].



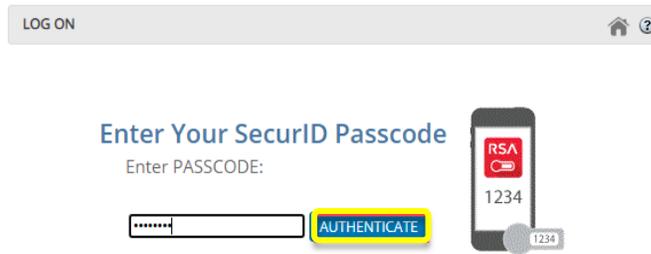
The screenshot shows the 'LOG ON' page. At the top, there is a 'LOG ON' header with a home icon and a help icon. Below the header, the text 'RSA SecurID Authentication' is displayed. A yellow box highlights the 'LOG ON' button next to the 'User ID' input field, which contains the text 'doe@h1b00001'. Below the input field, there is a link: 'If you need help logging on or have forgotten your user ID or PIN, contact Help Desk.' A 'Disclaimer' section follows, stating: 'This system is company property. Unauthorized access or use is prohibited and may be subject to discipline, civil suit or criminal prosecution. To the extent permitted by law, system use may be monitored, recorded or disclosed and using the system constitutes your consent to do so. You also agree to comply with applicable procedures for system use and the protection of company information or information that the company has an obligation to protect, including but not limited to proprietary information, personally identifiable information, and export controlled information.'

- C. Select [**RSA SecurID**] as the Authentication Method.



The screenshot shows the 'Choose an Authentication Method' page. At the top, there is a 'LOG ON' header with a home icon and a help icon. Below the header, the text 'Choose an Authentication Method' is displayed, followed by the instruction: 'Please choose an authentication method to authenticate with from the options below.' A yellow box highlights the 'SecurID' option, which is represented by an icon of a hard token displaying the number '1234'.

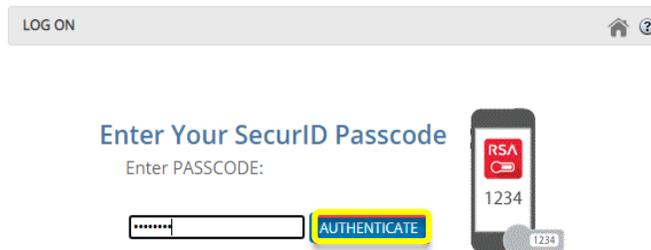
- D. Enter your RSA SecurID Passcode as shown on your device, then select **[AUTHENTICATE]**.



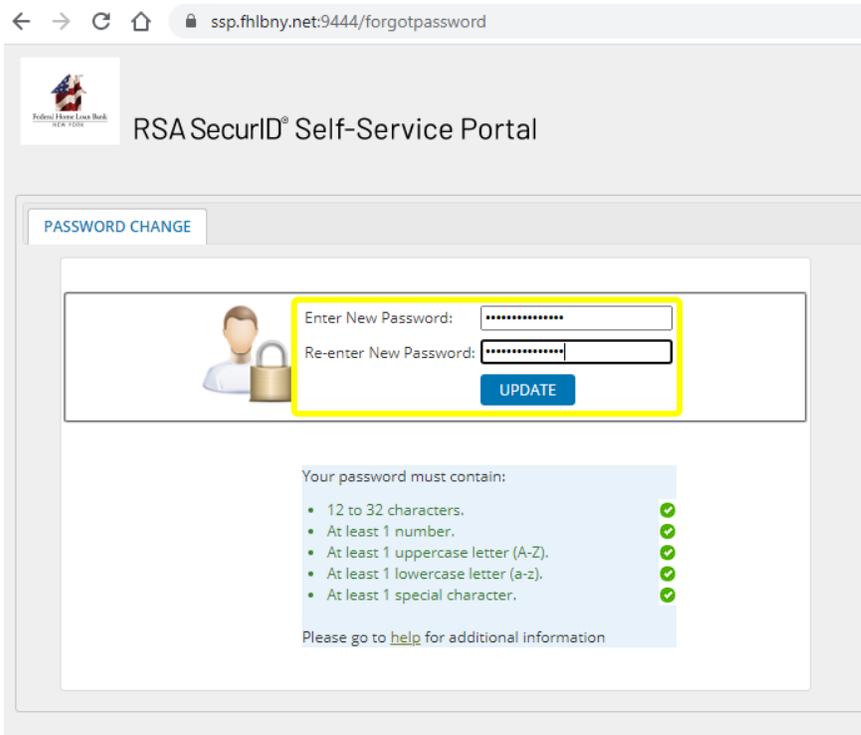
- E. Set your new PIN and confirm the PIN. **IMPORTANT: Your PIN cannot start with 0!** Please note this will be the new PIN for your Token moving forward.



- F. Now that you have set your PIN, re-authenticate yourself by entering the new PIN followed by the RSA SecurID Passcode.



- G. Enter your new password and re-enter the password, then select **[UPDATE]**.
IMPORTANT: Please note this will be your new login password for the system.



← → ↻ 🏠 🔒 ssp.fhlbny.net:9444/forgotpassword

 RSA SecurID® Self-Service Portal

PASSWORD CHANGE

 Enter New Password:

Re-enter New Password:

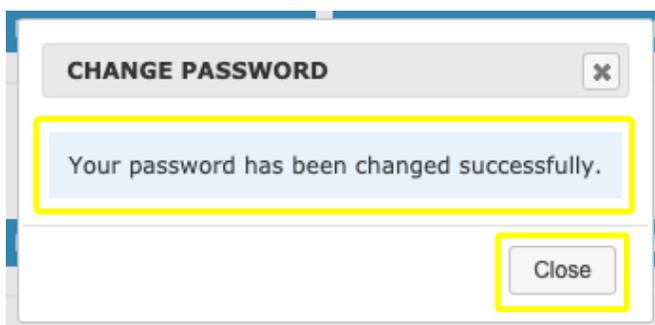
UPDATE

Your password must contain:

- 12 to 32 characters. ✓
- At least 1 number. ✓
- At least 1 uppercase letter (A-Z). ✓
- At least 1 lowercase letter (a-z). ✓
- At least 1 special character. ✓

Please go to [help](#) for additional information

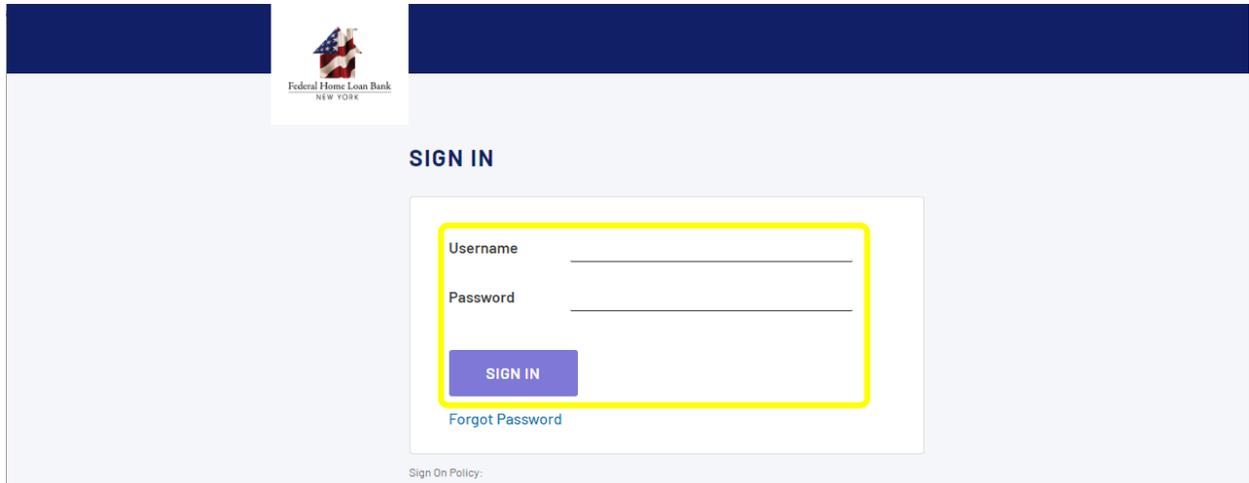
- H. A message, "**Your password has been changed successfully**" displays. Select **[Close]** and you will be redirected to the System Login page.



Your Hard Token is now activated. You can Log into the System.

2. Logging In

- A. Enter your Username and new Password, then select [**SIGN IN**].



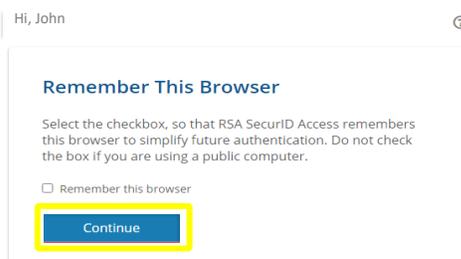
The screenshot shows the 'SIGN IN' page of the Federal Home Loan Bank New York website. The page has a dark blue header with the bank's logo. Below the header, the text 'SIGN IN' is centered. A white box contains the login form, which includes two input fields: 'Username' and 'Password'. A blue 'SIGN IN' button is positioned below the fields, and a blue link for 'Forgot Password' is located below the button. A yellow rectangular box highlights the entire login form area. At the bottom of the page, there is a small link for 'Sign On Policy'.

- B. Enter your RSA PIN followed by the RSA SecurID Passcode, then select [**Submit**].



The screenshot shows the 'Enter RSA SecurID Passcode' screen. It features a text input field with a yellow border containing several asterisks. To the right of the input field is an RSA SecurID token icon displaying the number '1234'. Below the input field are two buttons: a blue 'Submit' button with a yellow border and a grey 'Cancel' button.

- C. Select [**Continue**].



The screenshot shows a dialog box titled 'Remember This Browser'. It contains the text: 'Select the checkbox, so that RSA SecurID Access remembers this browser to simplify future authentication. Do not check the box if you are using a public computer.' Below this text is a checkbox labeled 'Remember this browser' which is currently unchecked. A blue 'Continue' button with a yellow border is located at the bottom of the dialog. The top left of the dialog says 'Hi, John' and the top right has a close icon.

You are now successfully logged in.