



Federal Home Loan Bank  
NEW YORK

# Instructions for Establishing a PIN for Your RSA SecurID<sup>®</sup> Soft Token

Last Updated: March 2021

Before beginning the process, please complete setup of your 1Link® RSA SecurID® soft token.

Once your RSA soft token is setup, you must establish a PIN in 1Link to transact wires using the instructions below. Please note the below process is for Creating a New Wire Transaction. The process will follow the same general steps if you approve a wire instead of creating one.

## 1. Login to 1Link

Log on to the 1Link Application using login credentials previously provided:

- Company ID
- Login ID
- Password



### Login

Enter your login information to access your online accounts.

\* Required Field

Secure Login:

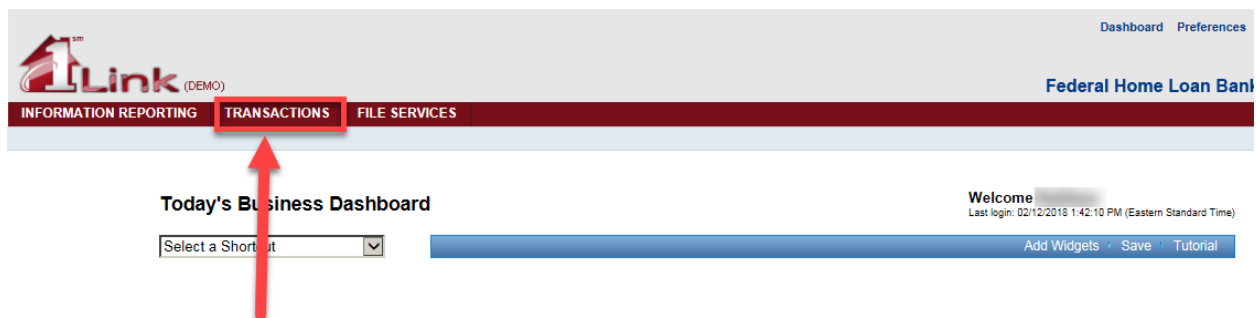
Company ID:	HLB000000	*
Login ID:	JDOE	*
Password or Passcode:	●●●●●●	*

[Access Accounts](#) ▾

Sign On Policy: I agree to take all actions necessary to preserve the security and confidentiality of all information related to 1Link. I agree to protect the confidentiality of my employer's (a customer of the Federal Home Loan Bank of New York) accounts and account numbers and my personal identification information, and shall not reveal any such information to any other individual or entity. I understand that my User Password and Logon ID are intended to provide security against unauthorized entry and access to my employer's accounts. If I become aware of the unauthorized use of any information regarding 1Link, including, but not limited to, any unauthorized use of my User ID and/or Password, or if I suspect that any unauthorized use may occur, then I must immediately instruct the Federal Home Loan Bank of New York ("FHLBNY") to revoke authority for said User ID and/or Password to use 1Link. I understand that data transferred via 1Link shall be encrypted in an effort to provide transmission security. However, notwithstanding the FHLBNY's efforts to insure that 1Link is secure, I acknowledge that all data transfers, including electronic mail, occur openly on the Internet and potentially can be monitored and read by others. I understand that the HLB cannot and does not warrant that any or all data transfers utilizing 1Link, or e-mail transmitted to and from the HLB, will not be monitored or read by others.

## 2. Create a Wire Payment

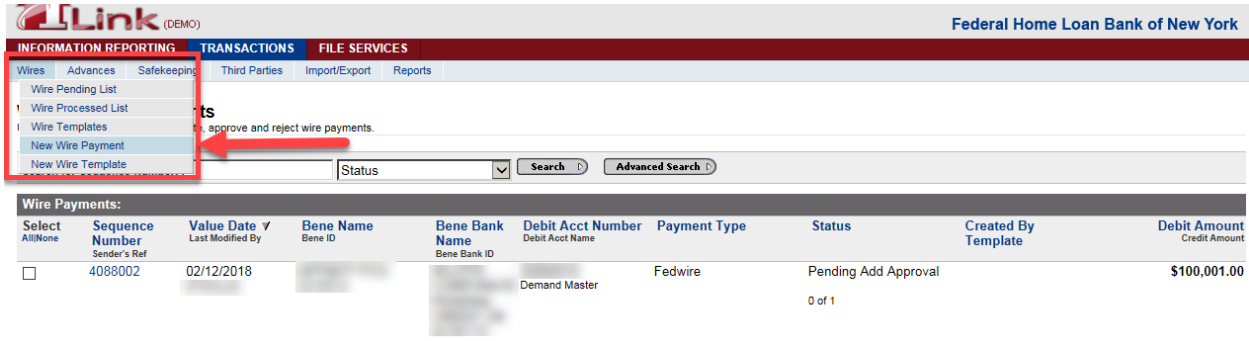
Once logged in, select **TRANSACTIONS** from the top menu.



### 3. Choose Create a New Wire

Once in the TRANSACTIONS menu:

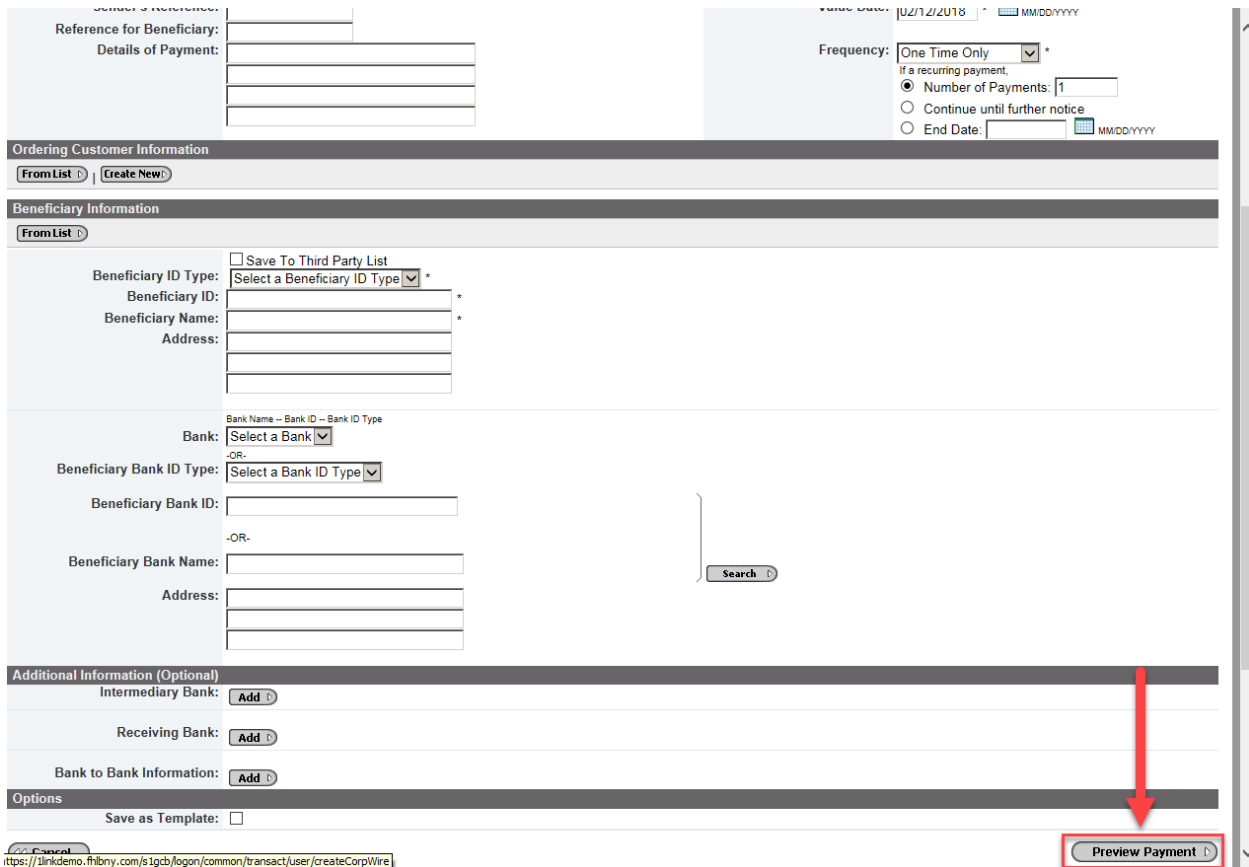
- Mouse over the **[Wires]** section
- Select **[New Wire Payment]**



### 4. Enter Wire Information

Follow the standard Wire entry process adding the information for your wire including amount, debit account, beneficiary information, and any other information necessary for your bank.

Then click **[Preview Payment]** to continue.



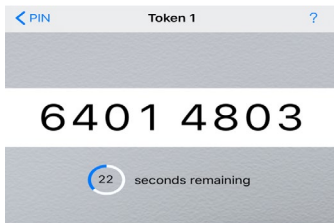
## 5. Enter Your RSA Passcode

Follow the standard Wire entry process:

- At the Preview Payment page, enter your RSA passcode into the [Enter Passcode] field.
- To retrieve the RSA passcode required for this step, open the RSA app on your mobile device and you will see the following:



- Click the arrow to retrieve the 8-digit RSA passcode as seen in the following:



- Enter the RSA passcode into the [Enter Passcode] field
- Select [Submit Payment] at the bottom right hand corner of the screen

**Preview Payment: Fedwire**  
Use this screen to preview a Fedwire payment.

Payment Information	
Payment Type:	Fedwire
Debit Account:	[REDACTED]
Debit Amount:	\$1,000,002.00
Value Date:	02/12/2018
Send Date:	02/12/2018
Sender's Reference:	
Reference for Beneficiary:	
Details of Payment:	
Frequency:	One Time Only

Beneficiary Information	
Beneficiary ID Type:	Account Number
Beneficiary ID:	[REDACTED]
Beneficiary Name:	[REDACTED]
Address:	[REDACTED]
Bank ID Type:	ABA (Wire)
Bank ID:	[REDACTED]
Bank Name:	[REDACTED]
Address:	[REDACTED]

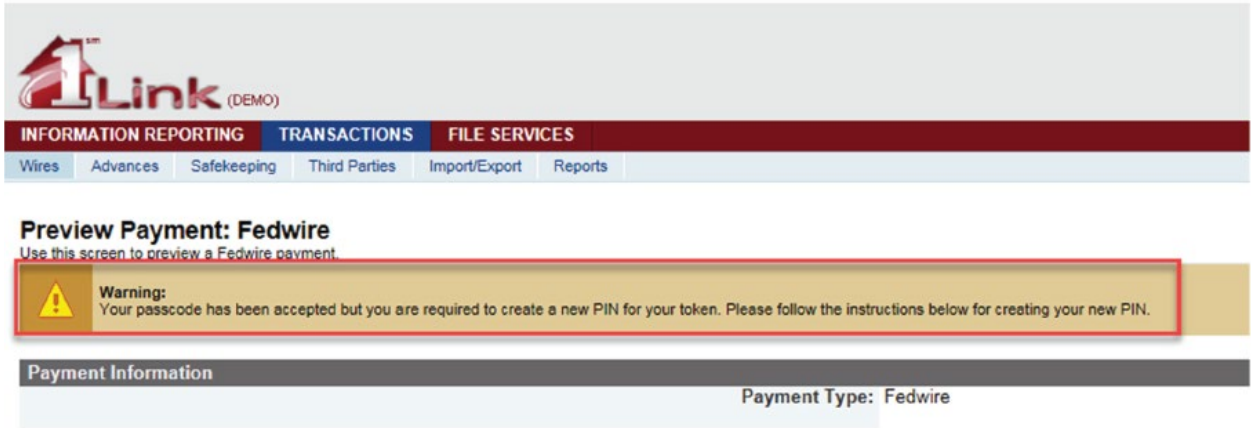
Options	
Save as Template:	No
Approval:	Submit this Payment for Later Approval

Authorization Required	
Enter Passcode:	To complete this transaction, enter your RSA passcode. [REDACTED]

Navigation buttons: [Cancel] [Edit Payment] [Submit and Create Another] [Submit Payment]

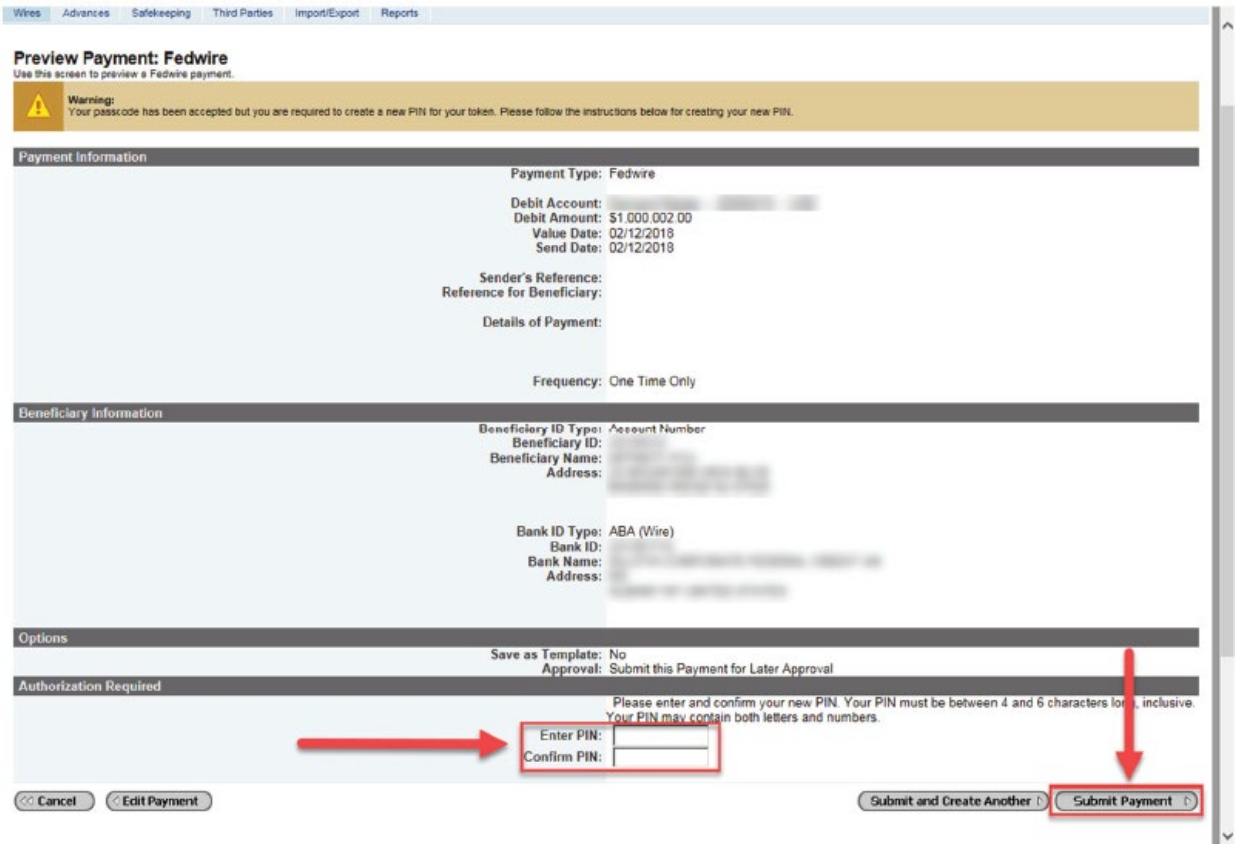
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**Warning Error:** After the RSA passcode is entered, the following warning regarding creating a PIN will be displayed.



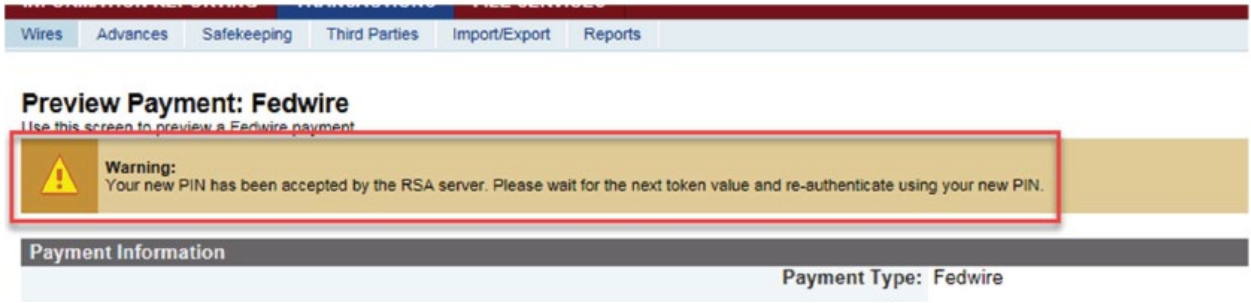
## 6. Create a New PIN

- Review instructions to establish a new PIN at the bottom of the preview page as shown below.
- Establish a new PIN using 4 characters – **IMPORTANT! The PIN cannot start with 0!**
- **Please note this will be the new PIN for your soft token moving forward.**
- Select [**Submit Payment**] to complete the PIN creation process.



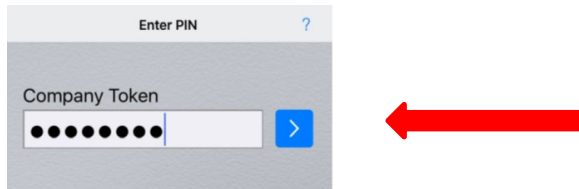
## 7. Authenticate the New PIN

- A second warning will be displayed confirming the PIN has been accepted.
- You will then be prompted to enter the next RSA passcode to re-authenticate your new PIN

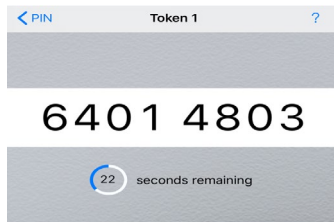


**Please NOTE the following step is required for all wire transactions going forward:**

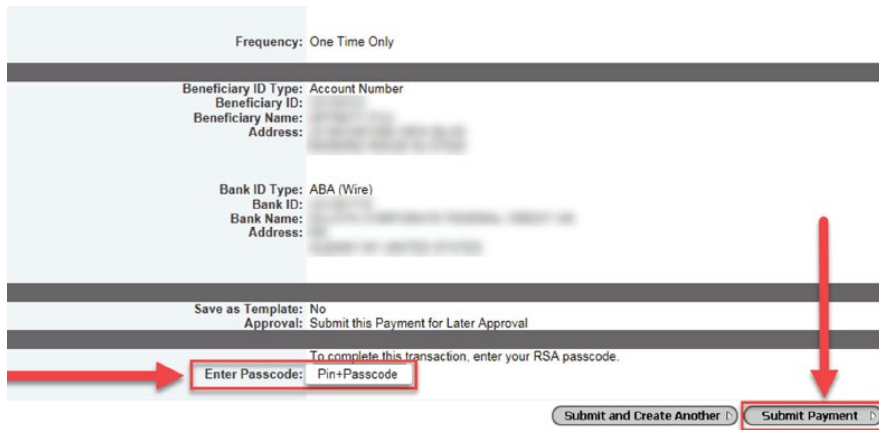
Open the RSA app on your mobile device and enter your **newly established PIN** in the field as shown below, then click the arrow.



This will generate an 8-digit RSA Passcode.



Enter the 8-digit RSA Passcode ONLY in the [**Enter Passcode**] field and click [**Submit Payment**].



## 8. Review Your Wire Confirmation

- Confirmation that the wire was successfully submitted with the corresponding transaction details will be provided.

**1Link (DEMO)**

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### Wire Pending Payments

Use this screen to view, modify, delete, approve and reject wire payments.

**Successful Submit:**  
 The Wire Payment  
 Sequence Number: 4088003  
 Payment Type: Fedwire  
 Debit Account:  
 Beneficiary ID Type: Account Number  
 Beneficiary ID:  
 Debit Amount: \$1000002.00  
 Value Date: 02/12/2018  
 was successfully created.

Search for Sequence Number:  Status

Select	Sequence Number	Value Date	Bene Name	Bene Bank Name	Debit Acct Number	Payment Type
All None	Sender's Ref	Last Modified By	Bene ID	Bene Bank ID	Debit Acct Name	
<input type="checkbox"/>	4088003	02/12/2018				Fedwire

**IMPORTANT:** Please note your PIN for future transactions.

If you need further assistance with this setup or with resetting your PIN, please contact the 1Link Security Support at (800)546-5101, and after the prompt, press option 4 then option 2 for 1Link Security Services or email us at [1LinkSecurityServices@fhlbny.com](mailto:1LinkSecurityServices@fhlbny.com).

\*For spam filtering purposes, please ensure [1LinkSecurityServices@fhlbny.com](mailto:1LinkSecurityServices@fhlbny.com) are permitted senders.