



Federal Home Loan Bank
NEW YORK

Instructions for Establishing a PIN for Your RSA SecurID[®] Hard Token

Last Updated: March 2021

Upon the receipt of your RSA SecurID® device, you must establish a PIN in 1Link® to transact wires using the instructions below. Please note the below process is for Creating a New Wire Transaction. The process will follow the same general steps if you approve a wire instead of creating one.

1. Login to 1Link

Log on to the 1Link Application using login credentials previously provided:

- Company ID
- Login ID
- Password



Login

Enter your login information to access your online accounts.

* Required Field

Secure Login:

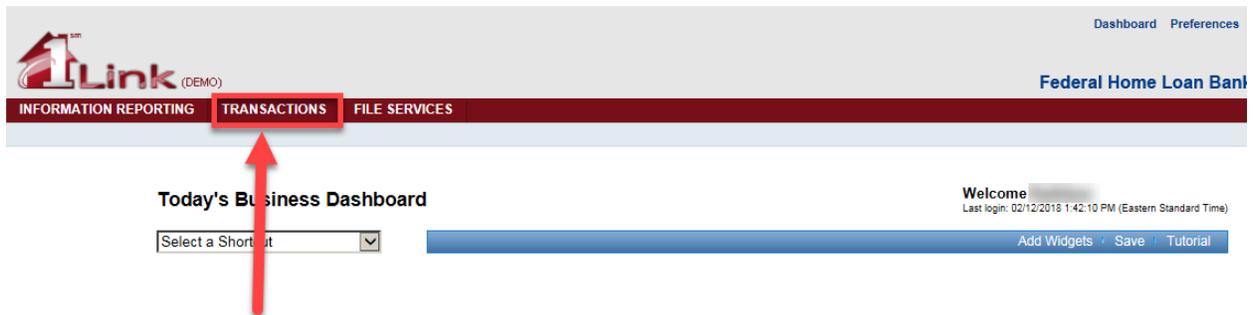
| | | |
|-----------------------|---|---|
| Company ID: | <input type="text" value="HLB000000"/> | * |
| Login ID: | <input type="text" value="JDOE"/> | * |
| Password or Passcode: | <input type="password" value="••••••"/> | * |

[Access Accounts](#)

Sign On Policy: I agree to take all actions necessary to preserve the security and confidentiality of all information related to 1Link. I agree to protect the confidentiality of my employer's (a customer of the Federal Home Loan Bank of New York) accounts and account numbers and my personal identification information, and shall not reveal any such information to any other individual or entity. I understand that my User Password and Logon ID are intended to provide security against unauthorized entry and access to my employer's accounts. If I become aware of the unauthorized use of any information regarding 1Link, including, but not limited to, any unauthorized use of my User ID and/or Password, or if I suspect that any unauthorized use may occur, then I must immediately instruct the Federal Home Loan Bank of New York ("FHLBNY") to revoke authority for said User ID and/or Password to use 1Link. I understand that data transferred via 1Link shall be encrypted in an effort to provide transmission security. However, notwithstanding the FHLBNY's efforts to insure that 1Link is secure, I acknowledge that all data transfers, including electronic mail, occur openly on the Internet and potentially can be monitored and read by others. I understand that the HLB cannot and does not warrant that any or all data transfers utilizing 1Link, or e-mail transmitted to and from the HLB, will not be monitored or read by others.

2. Create a Wire Payment

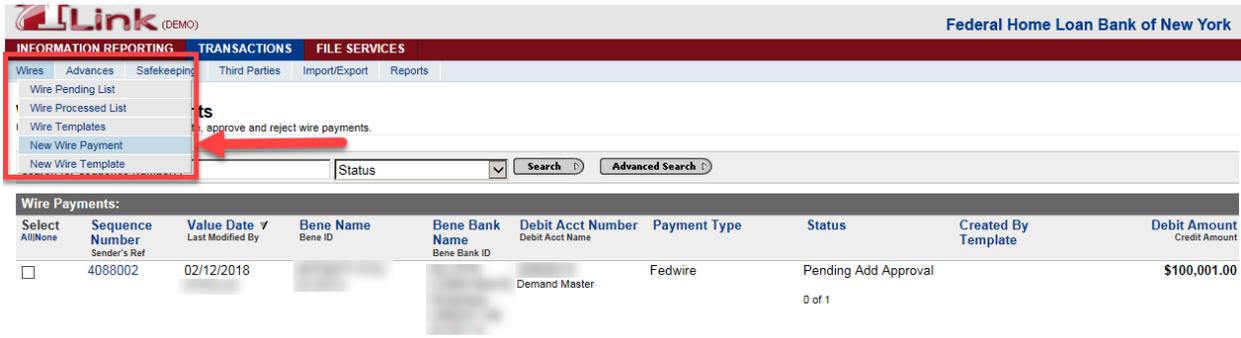
Once logged in, select **TRANSACTIONS** from the top menu.



3. Choose Create a New Wire

Once in the TRANSACTIONS menu:

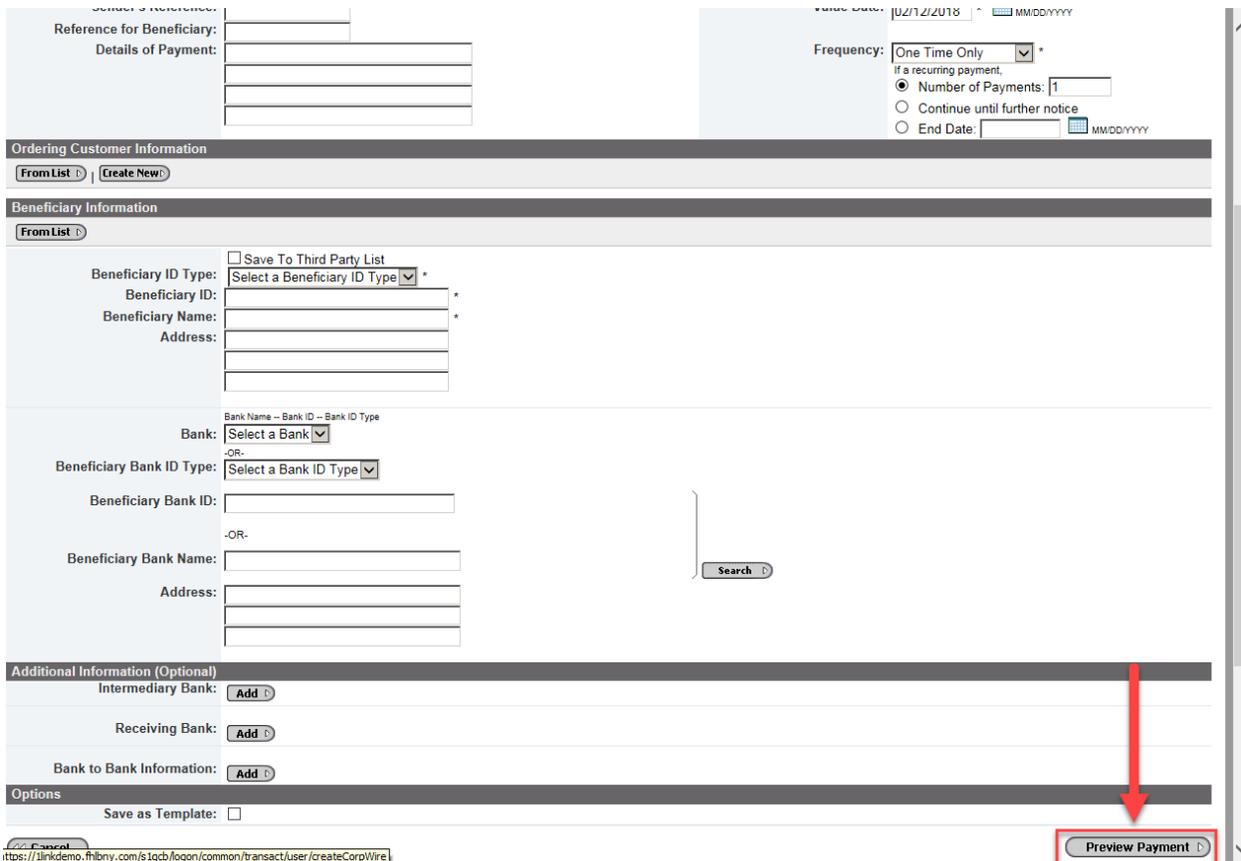
- Mouse over the **[Wires]** section
- Select **[New Wire Payment]**



4. Enter Wire Information

Follow the standard Wire entry process adding the information for your wire including amount, debit account, beneficiary information, and any other information necessary for your bank.

Then click **[Preview Payment]** to continue.



5. Enter Your RSA Passcode

Follow the standard Wire entry process:

- At the Preview Payment page, you will be required to enter your RSA passcode.
- The first RSA Passcode required for this process is the current number displayed on the RSA hard token seen below.
- Enter the RSA passcode into the **[Enter Passcode]** field.
- Select **[Submit Payment]** at the bottom right hand corner of the screen.

Preview Payment: Fedwire
Use this screen to preview a Fedwire payment.

Payment Information

Payment Type: Fedwire
Debit Account: [REDACTED]
Debit Amount: \$1,000,002.00
Value Date: 02/12/2018
Send Date: 02/12/2018
Sender's Reference:
Reference for Beneficiary:
Details of Payment:
Frequency: One Time Only

Beneficiary Information

Beneficiary ID Type: Account Number
Beneficiary ID: [REDACTED]
Beneficiary Name: [REDACTED]
Address: [REDACTED]
Bank ID Type: ABA (Wire)
Bank ID: [REDACTED]
Bank Name: [REDACTED]
Address: [REDACTED]

Options

Save as Template: No
Approval: Submit this Payment for Later Approval

Auth:  Enter Passcode: [REDACTED] To complete this transaction, enter your RSA passcode.

INFORMATION REPORTING | TRANSACTIONS | FILE SERVICES

Warning Error: After the RSA passcode is entered, the following warning regarding creating a PIN will be displayed.

1Link (DEMO)

INFORMATION REPORTING | **TRANSACTIONS** | FILE SERVICES

Wires | Advances | Safekeeping | Third Parties | Import/Export | Reports

Preview Payment: Fedwire
Use this screen to preview a Fedwire payment.

Warning:
Your passcode has been accepted but you are required to create a new PIN for your token. Please follow the instructions below for creating your new PIN.

Payment Information

Payment Type: Fedwire

6. Create a New PIN

- Review instructions to establish a new PIN at the bottom of the preview page as shown below.
- Establish a new PIN using 4 characters – **IMPORTANT! The PIN cannot start with 0!**
- **Please note this will be the new PIN for your soft token moving forward.**
- Select **[Submit Payment]** to complete the PIN creation process.

The screenshot shows the 'Preview Payment: Fedwire' interface. At the top, there is a warning banner: 'Warning: Your passcode has been accepted but you are required to create a new PIN for your token. Please follow the instructions below for creating your new PIN.' Below this, the 'Payment Information' section displays details such as 'Payment Type: Fedwire', 'Debit Account', 'Debit Amount: \$1,000.002.00', 'Value Date: 02/12/2018', and 'Send Date: 02/12/2018'. The 'Beneficiary Information' section includes 'Beneficiary ID Type: Account Number', 'Beneficiary Name', and 'Bank ID Type: ABA (Wire)'. The 'Options' section shows 'Save as Template: No' and 'Approval: Submit this Payment for Later Approval'. At the bottom, the 'Authorization Required' section contains a red-bordered box with the text: 'Please enter and confirm your new PIN. Your PIN must be between 4 and 6 characters long, inclusive. Your PIN may contain both letters and numbers.' Below this text are two input fields: 'Enter PIN:' and 'Confirm PIN:'. A red arrow points to the 'Enter PIN:' field. At the bottom right, there are two buttons: 'Submit and Create Another' and 'Submit Payment', with a red arrow pointing to the 'Submit Payment' button.

7. Authenticate the New PIN

- A second warning will be displayed confirming the PIN has been accepted.
- You will then be prompted to enter the next RSA passcode to re-authenticate your new PIN

The screenshot shows the 'Preview Payment: Fedwire' interface. At the top, there is a warning banner: 'Warning: Your new PIN has been accepted by the RSA server. Please wait for the next token value and re-authenticate using your new PIN.' Below this, the 'Payment Information' section displays 'Payment Type: Fedwire'.

Please NOTE the following step is required for all wire transactions going forward:

- Enter the newly established 4-digit PIN, immediately followed by the 6-digit RSA Passcode number displayed on the RSA device in the **[Enter Passcode]** field. This differs from the last RSA Passcode entered in previous step as the PIN is now also required.

- Example:
 - PIN: 2323
 - RSA Passcode: 465789
 - [Enter Passcode] entry: 2323465789 (Pin+Passcode)
- Enter your 4-digit PIN plus the 6-digit RSA Passcode in the **[Enter Passcode]** field and click **[Submit Payment]**.

8. Review Your Wire Confirmation

- Confirmation that the wire was successfully submitted with the corresponding transaction details will be provided.

Wire Pending Payments
Use this screen to view, modify, delete, approve and reject wire payments.

Successful Submit:
The Wire Payment
Sequence Number: 4088003
Payment Type: Fedwire
Debit Account:
Beneficiary ID Type: Account Number
Beneficiary ID:
Debit Amount: \$1000002.00
Value Date: 02/12/2018
was successfully created.

Search for Sequence Number: Status

| Select All/None | Sequence Number Sender's Ref | Value Date Last Modified By | Bene Name Bene ID | Bene Bank Name Bene Bank ID | Debit Acct Number Debit Acct Name | Payment Type |
|--------------------------|---------------------------------|--------------------------------|----------------------|--------------------------------|--------------------------------------|--------------|
| <input type="checkbox"/> | 4088003 | 02/12/2018 | | | | Fedwire |

IMPORTANT: Please note your PIN for future transactions.

Instructions for Establishing a PIN for Your RSA SecurID® Hard Token

If you need further assistance with this setup or with resetting your PIN, please contact the 1Link Security Support at (800)546-5101, and after the prompt, press option 4 then option 2 for 1Link Security Services. Or you may email us at 1LinkSecurityServices@fhlbny.com.

*For spam filtering purposes, please ensure 1LinkSecurityServices@fhlbny.com are permitted senders.