



FIRST HOME CLUBSM HOUSEHOLD TRANSFER POLICY

A household that is enrolled in the Federal Home Loan Bank of New York's ("FHLBNY") First Home Club program ("FHC") may only be allowed to transfer from a participating stockholder lending institution to another if one of the following conditions is met:

- The Member that originally enrolled a particular household in the FHC (i.e., "Enrolling Member") subsequently denied that household a mortgage loan; or
- The Enrolling Member does not offer a specific mortgage product (e.g., construction loan, land lease mortgage, cooperative mortgage, government- agency sponsored loan, or other third party funded housing grants) that the household requires in order to qualify for the type of residential dwelling that is to be purchased and financed; or
- The Enrolling Member ceases to hold FHLBNY Membership and chooses to withdraw from FHC participation.

In accordance with the *Enrollment Terms and Conditions* agreement that each household executes at time of enrollment into the FHC, the household is obligated to obtain a mortgage through the Enrolling Member with whom they have chosen to open their dedicated FHC savings account. Conversely, a household that is enrolled in the FHC cannot request a transfer simply on the basis that another Member appears to be featuring a more attractive rate or term than the Enrolling Member.

The FHLBNY may, in its sole discretion, consider approving a transfer request on behalf of a household that properly satisfies the aforementioned criteria. A Transfer Notification Form must be completed and forwarded to FHLBNY along with a copy of a letter from the household that formally (a) requests a transfer to another approved FHC-participating Member along with a valid reason for the transfer; (b) authorizes the Enrolling Member to forward the household's complete FHC file to the Acquiring Member (see FHC FILE documentation below*); and (c) acknowledgement that the household agrees to promptly transfer all monies already saved in their dedicated FHC account with the Enrolling Member to another dedicated FHC savings account with the Acquiring Member.

Subject to the receipt of the above from the Enrolling Member, we will advise you to proceed with the transfer. The Enrolling Member provides the above documentation along with First Home Club file to the Acquiring Member. The Acquiring Member will finalize the transfer by emailing FHLBNY their acceptance of the First Home Club household.

FHC FILE

[*Do not submit First Home Club file to FHLBNY until submission of a Funding Certification.]

- i. Copies of the income source documents (i.e., pay stubs, and 1040 returns and corresponding W-2 wage statements for each working member of the household in question) that were originally used to qualify the hold for participation in the FHC;
- ii. Evidence of how the Enrolling Member initially calculated the household's income;
- iii. A copy of the household's FHC savings history as evidence that they have saved in a systematic manner;
- iv. A copy of a homeownership counseling completion certificate for each relevant member of the household (if applicable at the time of transfer)
- v. A copy of the signed Enrollment Terms and Conditions; and
- vi. A copy of the Enrolling Member's letter of credit denial to the household (*if applicable*).