



Federal Home Loan Bank
NEW YORK

FHLBNY File Transfer System (FTS)

Instruction Manual
for Web Browser Connections

Release Date:
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FHLBNY File Transfer System (FTS) Overview

The FHLBNY File Transfer Service allows you to transfer files between your local computer and the FHLBNY in a secure manner.

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Accessing the FHLB NY FTS

The FHLB NY File Transfer Services can be accessed using the following browsers:

Internet Explorer – v10 or later, Firefox – v29 or later, Safari Mac-v6 or later, Chrome – v34 or later. *Cookies must be enabled in the browser.

To access the FHLB NY FTS to transfer and/or retrieve files.

Login using: <https://transfer.fhlbny.com:2443> or <https://transfer.fhlbny.com:443/>

Current users: If you have forgotten your username and/or password, click on “Forgot Username” or “Forgot Password” to establish your credentials. If the problem persists, please contact the FHLB NY Bank Security Administrator at (212) 441-6685.

New users: Please refer to [FHLB NY File Transfer Enrollment Forms](#) to establish an account.



Log in

Username: [Forgot Username](#)

Password: [Forgot Password](#)

The Web Transfer Client has been tested for use with the following browsers:

- Internet Explorer - v10 or later
- Firefox - v29 or later
- Safari - Mac, v6 or later
- Chrome - v34 or later

Please Note: Cookies must be enabled in the browser.



Getting Familiar with the FTS

The FHLBNY File Transfer Service allows users to securely send & retrieve information between the user & the FHLBNY.

The main screen is comprised of three components:

My Folders, fromFHLBNY & Upload Manager

The screenshot shows the 'Web Transfer Client' interface for the Federal Home Loan Bank of New York. The browser address bar shows a secure connection to <https://transferhtmltest.fhlbny.com/?token=7378C85A-E713-11e6-9449-12CA69D1B6FC#/>. The page header includes the FHLBNY logo, navigation links for 'Filter', 'Tools', and 'Account', and a search bar. The main content area is titled 'FILE TRANSFER SYSTEM' and features a left sidebar with 'My Folders' and 'fromFHLBNY'. The main pane displays a table of folders with columns for Name, Size, and Date. A folder named 'fromFHLBNY' is listed with a date of 10/3/2016. On the right, the 'Upload Manager' section shows the status of transfers: Completed (0), In Progress (0), and Pending (0). Annotations with yellow boxes and arrows point to specific elements: 'My Folders' (used to upload information), 'fromFHLBNY' (retrieve from the FHLBNY), the upload icon in the top right (used to upload information), and the Upload Manager section (displays the status of all transfers).

Name	Size	Date
fromFHLBNY		10/3/2016

Upload Manager

- Completed (0)
- In Progress (0)
- Pending (0)

No uploads in progress

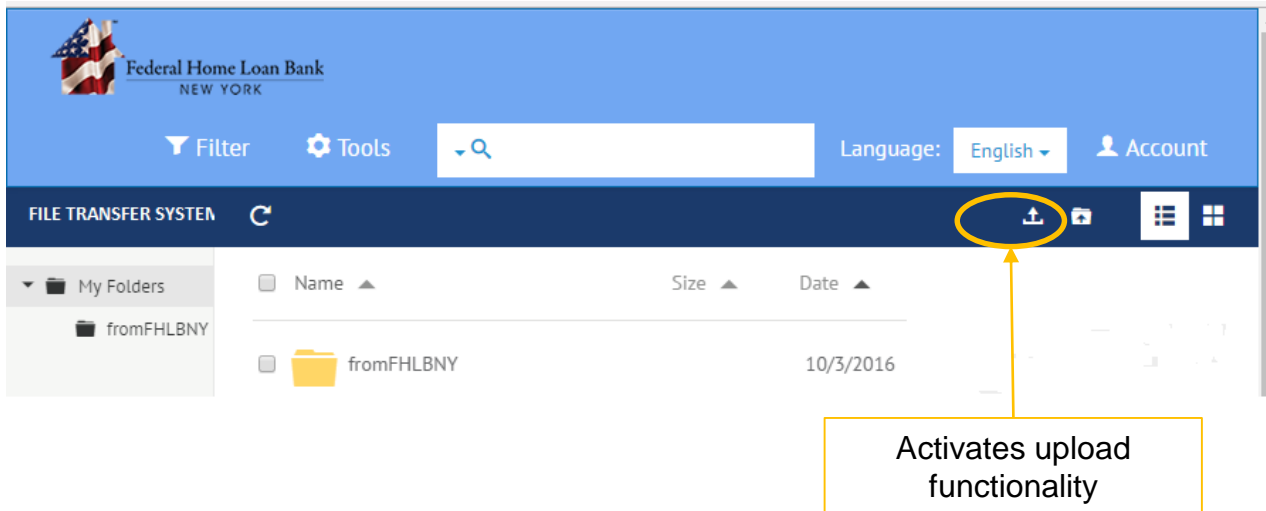
No pending uploads

Users can also change their password after the account has been established by clicking on "Account" at the top right of the screen.

Getting Familiar with the FTS

» My Folders:

- Used to Upload/Send files to the FHLBNY
- Upload functionality must be activated by clicking the up arrow to display the user's local computer.
- Allows for the search of the FTS user's local computer.
- Located on the left side of the screen
- Uploads to the "fromFHLBNY" folder are prohibited.



Activates upload functionality

A message *"Move to My Folders to Upload files to FHLBNY"* will display when attempting to upload to the "fromFHLBNY" folder.

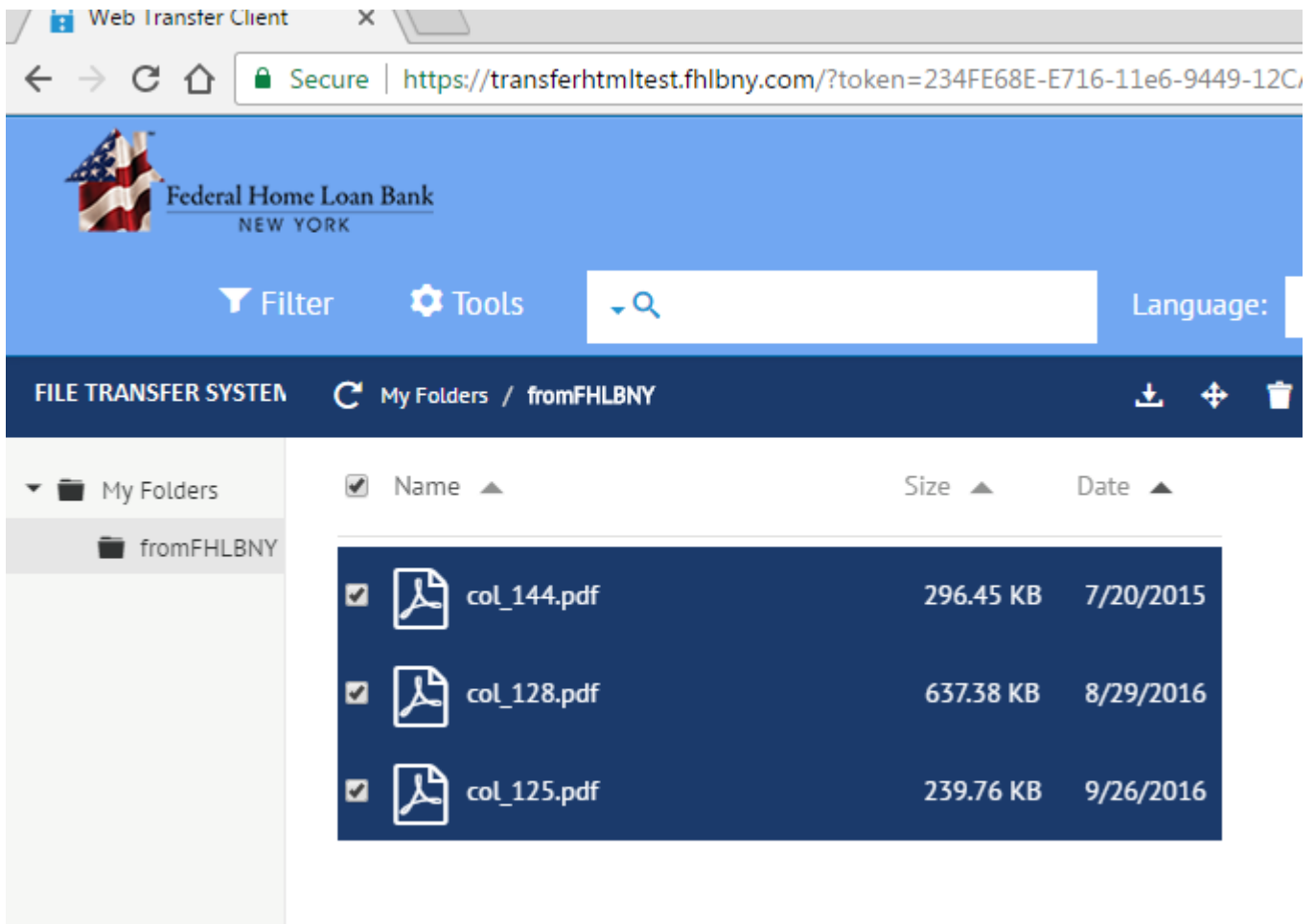


Move to My Folders to upload files to FHLBNY




Getting Familiar with the FTS

fromFHLBNY

- Used to Download/Retrieve information from the FHLBNY.
- Displays the FHLBNY secure folder's available contents.
- Located on the left side of the screen.
- The Down arrow activates the download functionality.
- Downloaded information saves to the user's local computer.



The screenshot displays the Web Transfer Client interface. The browser address bar shows a secure connection to <https://transferhtmltest.fhlbny.com/?token=234FE68E-E716-11e6-9449-12C>. The page header features the Federal Home Loan Bank New York logo and navigation options like Filter, Tools, and a search bar. The main content area is titled 'FILE TRANSFER SYSTEM' and shows the current location as 'My Folders / fromFHLBNY'. A sidebar on the left lists 'My Folders' and 'fromFHLBNY'. The main area displays a table of files:

<input checked="" type="checkbox"/>	Name ▲	Size ▲	Date ▲
<input checked="" type="checkbox"/>	 col_144.pdf	296.45 KB	7/20/2015
<input checked="" type="checkbox"/>	 col_128.pdf	637.38 KB	8/29/2016
<input checked="" type="checkbox"/>	 col_125.pdf	239.76 KB	9/26/2016

Getting Familiar with the FTS

» Upload Manager

- Displays the status* of any transfer: completed, in process or errors, or pending during the FTS session.
- Located on the right side of the screen.
- Delete any completed transfers from the list view.
- Cancel and Clear any in progress or pending transfers.



Upload Manager

▶ Completed (0)

▼ In Progress (0)

No uploads in progress

▼ Pending (0)

No pending uploads

Users should ensure they are in **"My Folders"** when uploading. **Attempts to upload to the **fromFHLBNY** folder will fail transfer & generate an error message.*

(Click the up arrow to activate UPLOAD functionality)



Upload Manager

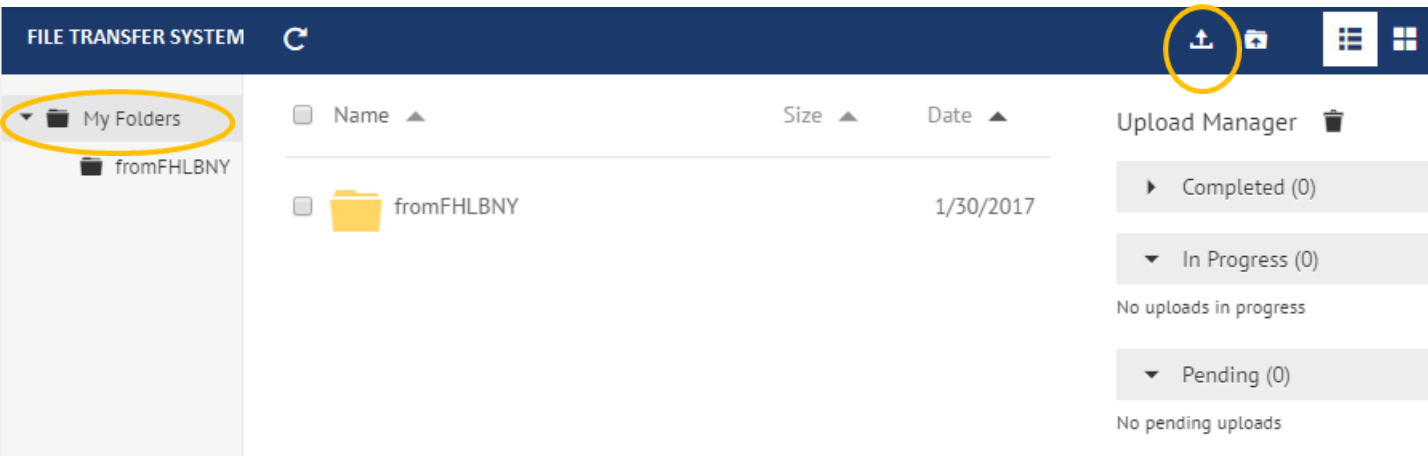


Transferring Files using the Web Browser

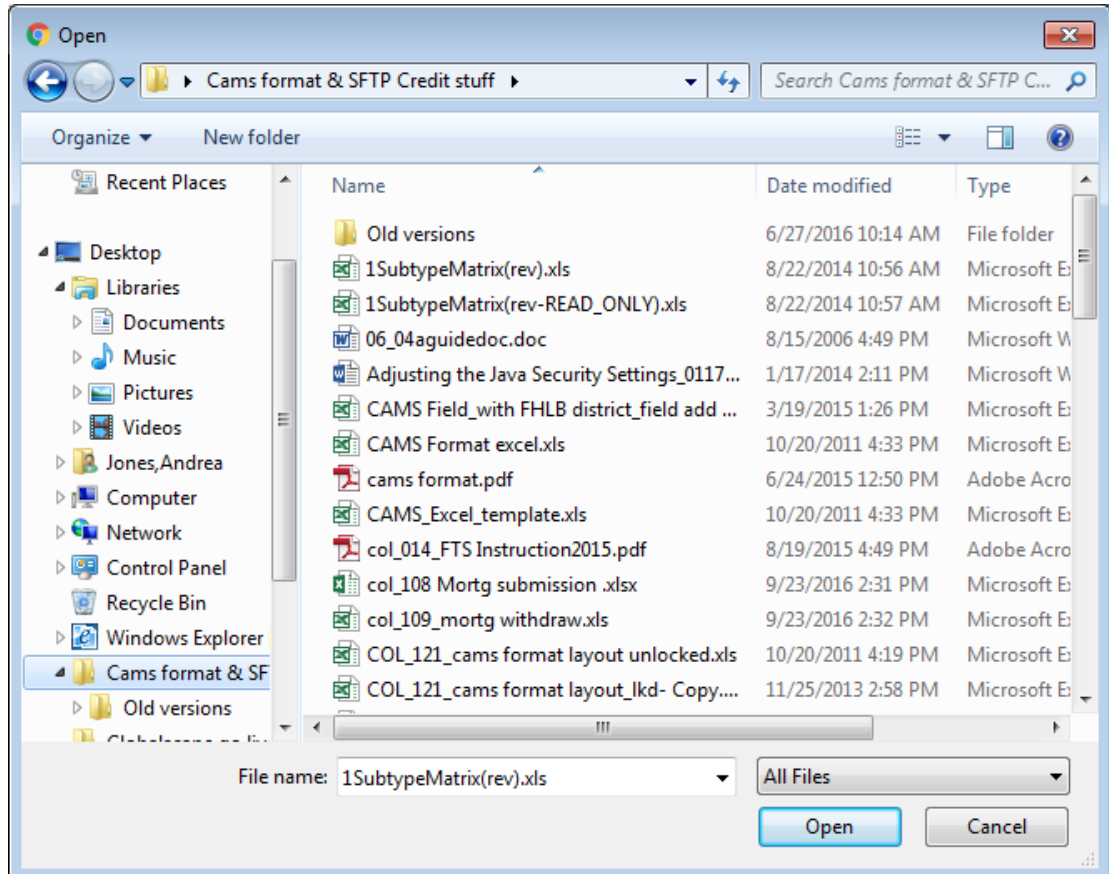
UPLOADS-Send to the FHLB NY

Method 1: Using the Open Button

- Log in to the server. Click on My Folders on the left side of the screen.
- Click the Up Arrow in the blue header to activate the Upload functionality.

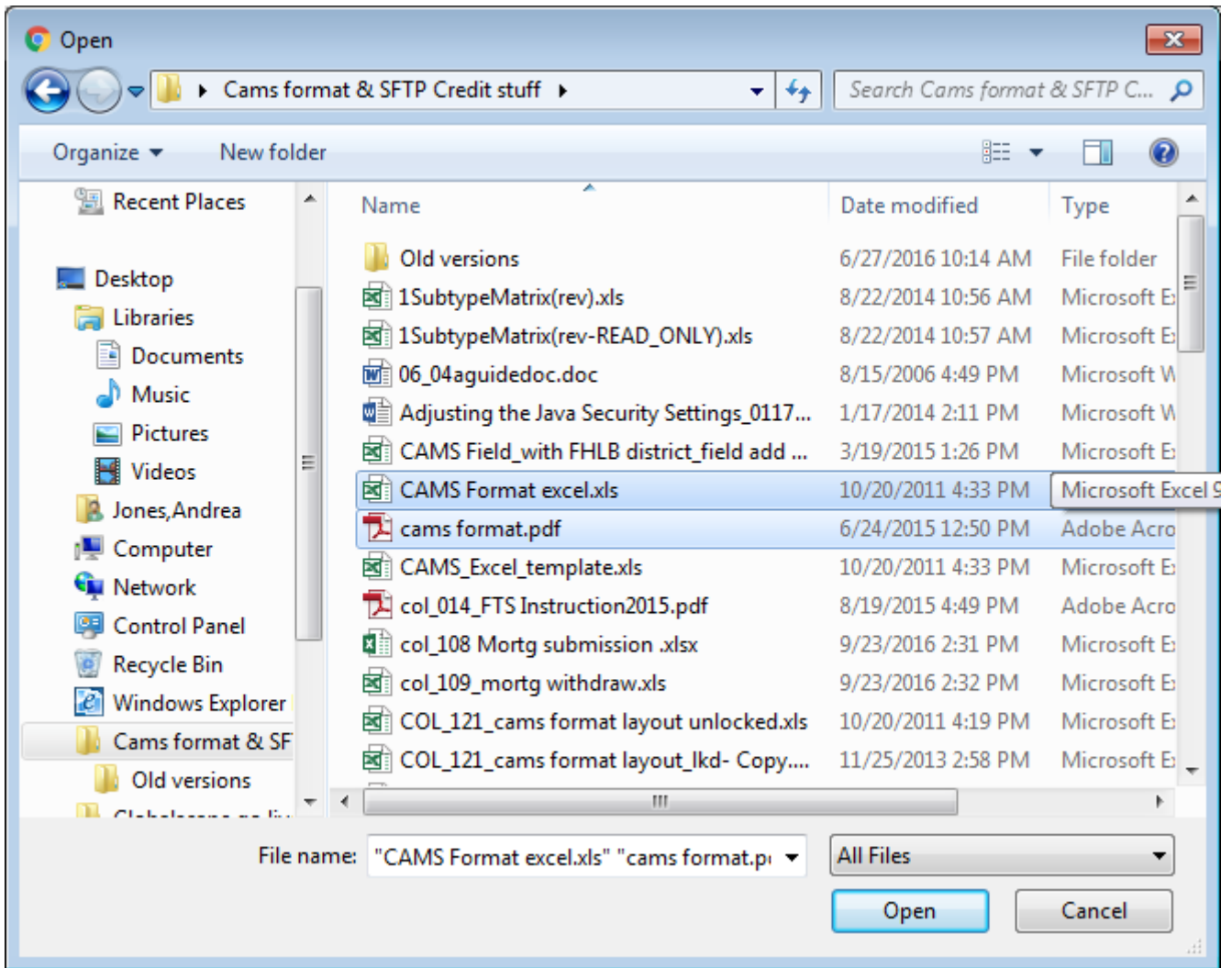


- The Choose file dialog box will display. Locate the file(s) to send.



Transferring Files using the Web Browser

- Highlight/Select the file(s) to transfer.
- Click the open button at the bottom of the dialog box to transfer between the user's computer and the FHLBNY FTS server.



The transferred filename(s) will appear in the upload manager when the transfer is complete.

The Upload of folders is **NOT** supported.

Transferring Files using the Web Browser


Method 2: Double Clicking the File Name

- Click the Up Arrow in the blue header to activate the Upload functionality.
- The chose file dialog box will display.
- Select/Highlight the file(s) to transfer.
- Once highlighted double click on the file name.


The transferred filename(s) will appear in the upload manager.


When an upload transfer begins using Method 1 or 2, it will appear in the Upload Manager under In Progress.

When the upload transfer is finished, it will display under Completed in the Upload Manager.

Upload Manager 

▼ Completed (2)

CAMS Format excel.xls - 258.00 KB 

cams format.pdf - 99.45 KB 

▼ In Progress (0)

No uploads in progress

▼ Pending (0)

No pending uploads

An upload confirmation will be sent to the user email account on file.

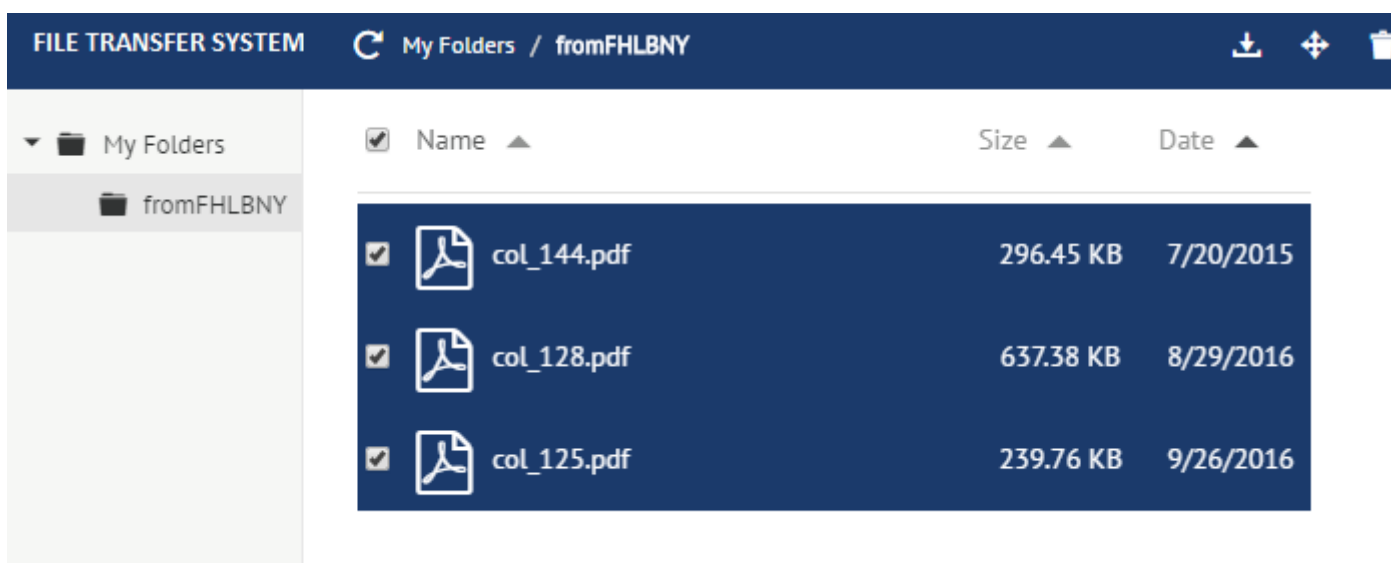
At the end of each month all files **or reports available for download will be deleted off the FTS Server**. Anytime during the month, if a space quota is exceeded on the FHLB NY FTS server, a message **will appear** when you attempt to upload more files. To continue to upload your files, files must be deleted to allow for new files. If this happens, contact the FHLB NY MediaPro@fhlbny.com and request an increase to your allowed space quota or to have your files deleted.






Transferring Files using the Web Browser

Downloads-Retrieve from the FHLB NY [fromFHLB NY](#)

- Click on fromFHLB NY. The files on the FHLB NY FTS Server available for download will display.
- Select the file(s) for download: Click in the box next to the desired item.
- Click the downward pointing arrow in the blue header at the top of the screen. The browser will determine the save & open options displayed.



The screenshot shows a web interface for a FILE TRANSFER SYSTEM. The breadcrumb path is "My Folders / fromFHLB NY". On the left, a sidebar shows "My Folders" with "fromFHLB NY" selected. The main area displays a table of files:

<input checked="" type="checkbox"/>	Name ▲	Size ▲	Date ▲
<input checked="" type="checkbox"/>	 col_144.pdf	296.45 KB	7/20/2015
<input checked="" type="checkbox"/>	 col_128.pdf	637.38 KB	8/29/2016
<input checked="" type="checkbox"/>	 col_125.pdf	239.76 KB	9/26/2016

For Chrome Users:

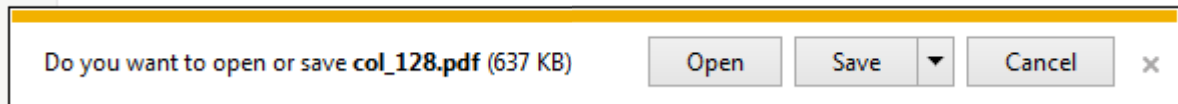
The downloaded information will appear on the bottom of the screen. Click the drop down menu arrow next to the filename for open and save options.



Transferring Files using the Web Browser

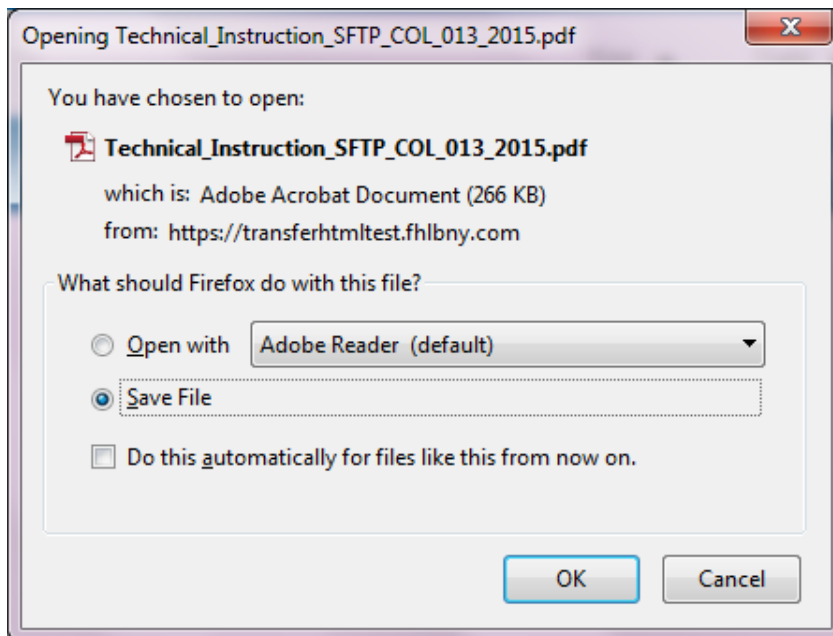
For Internet Explorer Users:

The download dialog box will display prompting the user to select an action: open, save, or cancel the download. The Save, Save as, Save & Open options will prompt the user to select a download location on their local network.



For Firefox Users:

The download dialog box will pop up prompting the user to open or save the file.



Mac Safari Users:

Should follow the prompts as displayed on the screen for opening and saving.