

# Loan Presentment Request Form (Form OG3)

(Refer to the attached instructions for assistance to complete this form)



PFI INFORMATION	
Date Submitted: ___ / ___ / ____	PFI Name:
PFI Number:	PFI Loan Number:
Submitted By:	MC Number:

BORROWER INFORMATION		
Borrower Name:		
Ethnicity: <input type="checkbox"/>	Race/National Origin: <input type="checkbox"/>	Gender: <input type="checkbox"/> Age: <input type="checkbox"/> Date of Birth: ___ / ___ / ____
Monthly Income:	Social Security Number:	
Borrower FICO Score:	Borrower FICO Score Source:	
Co-Borrower Name:		
Ethnicity: <input type="checkbox"/>	Race/National Origin: <input type="checkbox"/>	Gender: <input type="checkbox"/> Age: <input type="checkbox"/> Date of Birth: ___ / ___ / ____
Monthly Income:	Social Security Number:	Total Number of Borrowers:
Co-Borrower FICO Score:	Co-Borrower FICO Score Source:	
NextGen FICO: Yes <input type="checkbox"/> No <input type="checkbox"/>	Self Employed: Yes <input type="checkbox"/> No <input type="checkbox"/> (Yes if either Borrower is self employed)	First Time Buyer: Yes <input type="checkbox"/> No <input type="checkbox"/>

LOAN STATISTICS				
Loan Origination Source: Retail <input type="checkbox"/> Correspondent <input type="checkbox"/> Broker <input type="checkbox"/>				
Loan Plan Type: Conventional <input type="checkbox"/> FHA <input type="checkbox"/> VA <input type="checkbox"/> RHS <input type="checkbox"/> HUD Sect 184 <input type="checkbox"/> Construction to Perm <input type="checkbox"/>				
Loan Purpose: Purchase <input type="checkbox"/> Cash-Out Refinance <input type="checkbox"/> No Cash-Out Refinance <input type="checkbox"/>				
Occupancy: Primary <input type="checkbox"/> Second Home <input type="checkbox"/>				
Loan Features: FHLB AHP <input type="checkbox"/> FHLB CICA <input type="checkbox"/>				
Loan Type: Closed <input type="checkbox"/> Table Funded-MPF 100 <input type="checkbox"/>			Product Type: 15 Year <input type="checkbox"/> 20 Year <input type="checkbox"/> 30 Year <input type="checkbox"/>	
Term (Months):	Note Rate %	Original Loan Amount: \$	Appraised Value: \$	Sales Price: \$
Note Date:	LTV: _____ %	Subordinated Financing: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, TLTV: _____ %		
Housing Expense Ratio: %	Total Debt Ratio: %	MERS MIN:		
PMI%:	PMI Company:	Agency Case # or MI Cert #:		
Documentation Type:		Asset Verification: Yes <input type="checkbox"/> No <input type="checkbox"/>		
AUS Decision:		AUS Certificate #:		
Appraisal Type:		Appraisal Document File Identifier:	Buydown: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Special Feature Code(s):				
Special Housing Goals Loan: Yes <input type="checkbox"/> No <input type="checkbox"/>				

# Loan Presentment Request Form (Form OG3)

(Refer to the attached instructions for assistance to complete this form)



<b>ANTI-PREDATORY LENDING</b>	
Anti-Predatory Lending (APL) Category ( <i>High Cost Not Permitted</i> ): Covered Loan <input type="checkbox"/> Home Loan <input type="checkbox"/> None <input type="checkbox"/>	
HOEPA Status: Yes <input type="checkbox"/> No, not subject to HOEPA <input type="checkbox"/>	Rate/APR Spread: _____ %
Higher-Priced Mortgage Loan Status: Yes <input type="checkbox"/> No, Loan is Not a Higher-Priced Mortgage Loan <input type="checkbox"/>	Average Prime Offer Rate/APR Spread: _____ %

<b>PROPERTY INFORMATION</b>	
Property Address: _____	
City: _____	State: _____ Zip Code: _____ Zip Code Extension: _____ County: _____
FIPS State/County Code (5 digits): (Required for all Loans) _____	
Property Type:	2-Unit <input type="checkbox"/> Condo: Limited Review <input type="checkbox"/>
Single Family Residence <input type="checkbox"/>	3-Unit <input type="checkbox"/> Condo (Category II Projects): Manual Review or CPM <input type="checkbox"/>
Manufactured <input type="checkbox"/>	4-Unit <input type="checkbox"/> Condo (Category I Projects): Manual Review or CPM <input type="checkbox"/>
	PUD (Existing) <input type="checkbox"/> Condo: Fannie Mae Approved (1028 or PERS) <input type="checkbox"/>
	PUD (New) <input type="checkbox"/> Condo: FHA Approved <input type="checkbox"/>
<i>For Manufactured Housing Only:</i> Prior Occupancy Status: New <input type="checkbox"/> Used <input type="checkbox"/>	
Number of Units: Double-Wide <input type="checkbox"/> Multi-Wide <input type="checkbox"/>	LTI: _____ % Year Built: _____
	Unit # 1 Unit # 2 Unit # 3 Unit # 4
# of Bedrooms	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Owner Occupied	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Rent Level (\$)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Rent & Utilities (\$)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Affordable Category	Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>ADDITIONAL INFORMATION</b>	
Cash Reserves at Closing: \$ _____	# of Months Reserves at Closing: _____
PITI Payment Amount: \$ _____	Total Other Debt: \$ _____

<b>CLOSED LOANS ONLY</b>		
Principal & Interest Amount: \$ _____	Outstanding Loan Balance: \$ _____	First Payment Date: ____/____/____
Next Payment Date: ____/____/____	Investor Due Date: ____/____/____	Maturity Date: ____/____/____
Mortgage Acquired using Federal Financial Stability Plan Funds?: Yes <input type="checkbox"/> No <input type="checkbox"/>		

<b>NATIONWIDE MORTGAGE LICENSING SYSTEM AND REGISTRY INFORMATION</b>	
Loan Origination Company ID # _____	Loan Originator ID # _____
Appraiser's State License # _____	Supervisory Appraiser's State License # (if applicable): _____

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



The Loan Presentment Request (Form OG3) has a dual purpose. It is used (1) to analyze the credit risk of the Mortgage and arrive at a Credit Enhancement amount for the Mortgage to have the equivalent of an ‘AA’ rating; and/or (2) to supply the data necessary for the MPF Bank to fund or purchase the Mortgage if the Participating Financial Institution (PFI) decides to deliver the Mortgage to the MPF Bank. Some data may not be available when the Credit Enhancement analysis is first performed. When the data is initially unavailable, estimated values should be entered in order to avoid rejection by the Credit Enhancement system. Estimated data should be updated with accurate values as it becomes available. All of the required data must be accurate and complete at the time the Mortgage is funded or purchased.

## PFI INFORMATION

<b>Date Submitted:</b>	The date that the Loan Presentment Request (Form OG3) is submitted to MPF Service Center.
<b>PFI Name:</b>	The name of the Participating Financial Institution.
<b>PFI Number:</b>	The identification number assigned to the PFI under the MPF Program.
<b>PFI Loan Number:</b>	The loan number the PFI has assigned to the loan.
<b>Submitted By:</b>	The person who has been approved to submit the Loan Presentment Request (Form OG3).
<b>MC Number:</b>	Master Commitment number under which the loan will be delivered. If the loan is part of a sample submitted during the PFI approval process, leave blank.

## BORROWER INFORMATION

<b>Borrower:</b>	The primary Borrower’s first and last name.
<b>Ethnicity:</b>	The ethnicity of the Borrower: 1 = Hispanic or Latino 2 = Not Hispanic or Latino 3 = No Information provided. Mail, telephone or Internet Application. 4 = Not Applicable
<b>Race/National Origin:</b>	The race or national origin of the Borrower (up to 5 selections may be provided as applicable): 1 = American Indian or Alaska Native 2 = Asian 3 = Black or African American 4 = Native Hawaiian or Other Pacific Islander 5 = White 6 = No Information provided. Mail, telephone or Internet Application. 7 = Not Applicable

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



## BORROWER INFORMATION

<b>Gender:</b>	The gender of the Borrower: 1 = Male 2 = Female 3 = Information not provided. Mail, telephone or Internet Application.
<b>Age:</b>	The Borrower's age in years.
<b>Date of Birth:</b>	The Borrower's date of birth.
<b>Monthly Income:</b>	The Borrower's total gross monthly income used to qualify for the loan.
<b>Social Security Number:</b>	The Borrower's nine-digit social security number.
<b>Borrower FICO® Score:</b>	The Borrower's primary credit score derived from Fair Isaac Company's (FICO) score model. Use the following criteria to determine the primary score for the Borrower: <ul style="list-style-type: none"> <li>• If 3 usable credit scores are obtained, use the middle score.</li> <li>• If 2 usable credit scores are obtained, use the lower score.</li> <li>• If 1 usable credit score is obtained, use that score.</li> </ul> If no FICO score is available, enter one of the following: <ul style="list-style-type: none"> <li>• 002 = Thin File – insufficient credit data available to calculate a FICO score.</li> <li>• 001 = No File – no credit data available to calculate a FICO score.</li> </ul> For additional information, refer to Underwriting Guide Chapter 4.5.1.
<b>Borrower FICO® Score Source</b>	The credit repository from which the Borrower's primary score was obtained: <ul style="list-style-type: none"> <li>• 01 = Equifax Beacon</li> <li>• 02 = Trans Union Emperica</li> <li>• 03 = Experian</li> <li>• Leave Blank if the FICO score is not available, the credit is a "Thin File" or there is "No File"</li> </ul>
<b>Co-Borrower:</b>	The co-Borrower's first and last name.
<b>Ethnicity:</b>	The ethnicity of the co-Borrower.
<b>Race/National Origin:</b>	The race or national origin of the co-Borrower (up to 5 selections may be provided as applicable).
<b>Gender:</b>	The gender of the co-Borrower.
<b>Age:</b>	The age of the co-Borrower in years.
<b>Date of Birth:</b>	The co-Borrower's date of birth.
<b>Monthly Income:</b>	The total gross monthly income from all co-Borrowers used to qualify for the loan.
<b>Social Security Number:</b>	The co-Borrower's nine-digit social security number.
<b>Co-Borrower FICO® Score:</b>	The co-Borrower's primary FICO score (see above).

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



## BORROWER INFORMATION

<b>Co-Borrower FICO<sup>®</sup> Score Source</b>	The credit repository from which the Borrower’s primary score was obtained (see Borrower FICO Score Source).
<b>Total Number of Borrowers:</b>	Total number of all Borrowers who are responsible to repay the Note; the Borrower plus all co-Borrowers.
<b>NextGen FICO<sup>®</sup>:</b>	The Fair Isaac Company’s “Next Generation” FICO score model was used to derive the “FICO score” provided for all Borrowers. Y = Yes, NextGen FICO score was used. N = No, NextGen FICO score was not used.
<b>Self Employed:</b>	Any Borrower who owns at least twenty-five percent (25%) of a partnership or corporation or is a sole proprietor. Indicate “Yes” if the Borrower or any co-Borrower is self-employed. Y = Yes, Self-employed N = No, not self-employed
<b>First Time Buyer:</b>	For purchase loans only, any Borrower on the loan who is buying the property, will reside in the property and has not owned a home in the previous three (3) years. Y = Yes, First Time Homebuyer N = No, not a First Time Homebuyer

## LOAN STATISTICS

<b>Loan Origination Source:</b>	The business source that wholly or partially originated the Mortgage Loan: <ul style="list-style-type: none"> <li>• Retail – The PFI or its Affiliate. The Mortgage is originated, processed and closed entirely by staff employed by the PFI or its Affiliate.</li> <li>• Broker – A business source that takes the Application, collects initial credit documentation and delivers the application package to the PFI for a fee. The PFI or its Affiliate processes, closes and funds the loan.</li> <li>• Correspondent – A business source that processes, closes and funds a loan in its own name and sells the Closed Mortgage to the PFI or its Affiliate.</li> </ul>
<b>MERS MIN:</b>	The mortgage identification number (MIN) that is used in the Mortgage Electronic Registration System (MERS) to track a loan’s assignment to a Servicer. The MIN will be a loan’s identifier throughout the life of the loan even if ownership or servicing rights are transferred. If the loan is registered in MERS, supply the MIN.

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



## LOAN STATISTICS

<b>Loan Plan Type:</b>	<p>The loan plan type under which the Mortgage Loan was documented, underwritten, and closed:</p> <ul style="list-style-type: none"> <li>• LT01 = Conventional</li> <li>• LT02 = FHA</li> <li>• LT05 = VA</li> <li>• LT06 = Construction/Permanent as defined in Chapter 3.6 of the Underwriting Guide</li> <li>• LT07 = Alternative A <b>(Not available at this time)</b></li> <li>• LT08 = RHS Section 502</li> <li>• LT09 = HUD Section 184</li> </ul>
<b>Loan Purpose:</b>	<p>The purpose for which the Mortgage Loan proceeds will be used:</p> <ul style="list-style-type: none"> <li>• 1 = Purchase</li> <li>• 2 = Cash-Out Refinance (Including Limited Cash-Out Refinance)</li> <li>• 3 = Rate-Term Refinance or No Cash-Out Refinance (including Expedited (streamlined) Refinances)</li> </ul>
<b>Occupancy:</b>	<p>The occupancy status of the Mortgaged Property:</p> <p>1 = Primary – A Borrower’s Primary Residence.</p> <p>2 = Second Home – A residential property (1) owned by the Borrower in addition to a Primary Residence and (2) occupied by the Borrower for some portion of the year.</p>
<b>Loan Features:</b>	<ul style="list-style-type: none"> <li>• FHLB AHP – An FHLB Affordable Housing Program subsidy used to finance the purchase or construction of an owner-occupied property that serves a household at or below 80% of the area median income. The Loan Presentment Request (Form OG3) must be faxed to 877-329-4673 to deliver an AHP loan.</li> <li>• FHLB CICA – A Mortgage partly or fully funded through a FHLB non-AHP Community Investment Cash Advance (CICA) program(s). The Loan Presentment Request (Form OG3) must be faxed to 877-329-4673 to deliver a CICA loan. <b>(FHLB CICA not available under MPF Xtra)</b></li> </ul>
<b>Loan Type:</b>	<p>The type of loan as indicated by the MPF product:</p> <ul style="list-style-type: none"> <li>• Table Funded – MPF Bank Funded Mortgage (MPF 100) <b>(Not eligible under MPF Xtra)</b></li> <li>• Closed – all other Closed Loan products</li> </ul>
<b>Product Type:</b>	<p>The product type for the loan related to its type and term:</p> <p>For Conventional Loans:</p> <p>FX15 = 15 year – 60 to 180 month loan term</p> <p>FX20 = 20 year – 181 to 240 month loan term</p> <p>FX30 = 30 year – 241 to 360 month loan term</p>

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



## LOAN STATISTICS

<b>Product Type:</b> <i>(Continued)</i>	For Government Loans: GL15 = Government 15 year – 60 to 180 months loan term GL30 = Government 30 year – 181 to 360 months loan term
<b>Term:</b>	The entire loan term in months (060 to 360), as specified in the Note.
<b>Note Rate:</b>	The interest rate on a Mortgage Loan as specified by the terms of the Note.
<b>Original Loan Amount:</b>	The loan amount on the Note.
<b>Appraised Value:</b>	The estimated value of a Mortgaged Property based on a current Appraisal.
<b>Sales Price:</b>	The purchase price agreed upon between the buyer and seller of a Mortgaged Property, less any ineligible seller contributions or concessions.
<b>Note Date:</b>	The date of the Note.
<b>LTV:</b>	Loan-to-Value Ratio, expressed as a percentage, of the original loan amount of a Mortgage Loan (the numerator) to lower of the appraised value or sales price of the related Mortgaged Property (the denominator). The data delivery format for the LTV is <u>X X X.X X X</u> (3 decimal places). See Underwriting Guide Chapter 2.2.2 for information on LTV calculation for Mortgage underwriting and eligibility purposes.
<b>Subordinated Financing:</b>	Also known as “secondary financing”, any mortgage or other lien on the Mortgaged Property that has priority lower than that of the first Mortgage, which is being delivered to the MPF Bank:  Y = Yes, the property has a subordinate mortgage loan(s) (this includes a Home Equity Line of Credit (HELOC) with a zero balance).  N = No, the first Mortgage is the only loan secured by the Mortgaged Property.
<b>TLTV:</b>	The Total Loan-to-Value Ratio, expressed as a percentage, of the original loan amount of a Mortgage Loan plus any other loans secured by the Mortgaged Property (the numerator) to the lower of the appraised value or the sales price of the related Mortgaged Property (the denominator). If the Subordinate Financing is a Home Equity Line of Credit (HELOC), include all outstanding mortgage debt on the Mortgaged Property, including the full Home Equity Lines of Credit (HELOC), even if unused (see requirements of Underwriting Guide Chapters 2.2.2 and 2.2.3). The data delivery format for the TLTV is <u>X X X.X X X</u> (3 decimal places). See Underwriting Guide Chapter 2.2.2 for information on TLTV calculation for Mortgage underwriting and eligibility purposes.

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## LOAN STATISTICS

<b>Housing Expense Ratio:</b>	The total of the monthly housing expense ratio, as defined in Underwriting Guide Chapter 4.4.1.
<b>Total Debt Ratio:</b>	The total debt ratio, as defined in Underwriting Guide Chapter 4.4.2.
<b>PMI %:</b>	The percentage of private mortgage insurance coverage, if applicable.
<b>PMI Company:</b>	The name of the private mortgage insurance company providing the private mortgage insurance coverage, if applicable. 00 = No MI 01 = Radian Guaranty, Inc. 04 = Genworth Mortgage Insurance Corporation (Genworth Financial Inc.) 05 = CMG Mortgage Insurance Company 10 = Mortgage Guaranty Insurance Corporation 11 = PMI Mortgage Insurance Co. 12 = Republic Mortgage Insurance Company 17 = United Guaranty Residential Insurance Company (United Guaranty Corporation)
<b>Agency Case Number or MI Certificate Number</b>	<ul style="list-style-type: none"> <li>• For Government Loans, provide the applicable Agency Case number.</li> <li>• For Conventional Loans, where Mortgage Insurance (MI) is required, provide the MI Certificate number.</li> </ul>
<b>Documentation Type:</b>	<p>For Conventional Loans, provide the level of income and employment documentation used to qualify a Borrower on a loan based upon the time period covered by the documentation. <b>The Documentation Type used should reflect the lowest level of income and employment documentation obtained for any borrower, regardless of the level or documentation permitted by an Automated Underwriting System (AUS). See PFI Advisory June 30, 2009 for more information.</b></p> <ul style="list-style-type: none"> <li>• 5 = 11 months or less income/employment verification with output certificate from an approved AUS</li> <li>• 6 = 12 to 23 months income/employment verification only with output certificate from an approved AUS</li> <li>• 7 = Expedited (streamlined) refinance documentation (as defined by Chapter 3.3 of the Underwriting Guide)</li> <li>• 8 = 24 months or more income/employment verification</li> <li>• 20 = 24 months or more income/employment verification &amp; tax transcripts acquired using IRS Form 4506-T</li> </ul> <p>Note: The use of Documentation Types 3, 5 and 6 is permitted when:</p> <ul style="list-style-type: none"> <li>• The loan has been underwritten utilizing Desktop Underwriter<sup>®</sup> (DU<sup>®</sup>) or Loan Prospector<sup>®</sup> (LP); and</li> <li>• The loan is in compliance with Underwriting Guide Chapter 2.17</li> </ul>

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## LOAN STATISTICS

<b>Asset Verification:</b>	<p>The assets needed to cover the downpayment, Closing costs, and reserves (if applicable) are verified with documentation in the Mortgage File. <i>Required for Purchase transactions and all transaction types with a second home property type.</i></p> <p>Y = Yes, assets are verified. N = No, assets are <b>not</b> verified.</p>																
<b>Automated Underwriting System (AUS)/Decision</b>	<p>If the loan has been underwritten with the aid of an approved automated underwriting system and received a decision, provide the name of the approved AUS and its decision, where DU is Fannie Mae’s Desktop Underwriter, “DO” is Fannie Mae’s Desktop Originator and LP is Freddie Mac’s Loan Prospector.</p> <p>Note: As indicated in Underwriting Guide Chapter 2.17, only a Mortgage that has received an “Approve/Eligible” from DU or DO, or an “Accept and Eligible to Purchase” from LP will be considered:</p> <ul style="list-style-type: none"> <li>• In conformance with LTV/TLTV Ratios, debt ratios guidelines; and</li> <li>• Eligible for reduced credit, income and asset documentation</li> </ul> <p>Loans that do not meet the requirements of Underwriting Guide Chapter 2.17 may be manually underwritten and must meet the requirements of the Origination and Underwriting Guides.</p> <table border="0"> <tr> <td>1 = DU Approve/Eligible</td> <td>10 = LP Caution</td> </tr> <tr> <td>2 = DU Approve (FHA/VA)</td> <td>11 = LP Refer (FHA/VA)</td> </tr> <tr> <td>3 = DU Refer/Eligible</td> <td>12 = Other (Other Approved AUS - or loans processed using DO)</td> </tr> <tr> <td>4 = DU Refer (FHA/VA)</td> <td>13 = None (No AUS used – a manually underwritten loan)</td> </tr> <tr> <td>5 = DU Refer with Caution</td> <td>14 = DO Approve/Eligible (not allowed for MPF Xtra loans)</td> </tr> <tr> <td>7 = LP Accept Plus</td> <td></td> </tr> <tr> <td>8 = LP Accept</td> <td></td> </tr> <tr> <td>9 = LP Accept (FHA/VA)</td> <td></td> </tr> </table>	1 = DU Approve/Eligible	10 = LP Caution	2 = DU Approve (FHA/VA)	11 = LP Refer (FHA/VA)	3 = DU Refer/Eligible	12 = Other (Other Approved AUS - or loans processed using DO)	4 = DU Refer (FHA/VA)	13 = None (No AUS used – a manually underwritten loan)	5 = DU Refer with Caution	14 = DO Approve/Eligible (not allowed for MPF Xtra loans)	7 = LP Accept Plus		8 = LP Accept		9 = LP Accept (FHA/VA)	
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<b>AUS Certificate Number</b>	<p>If the loan has been underwritten with the aid of an approved Automated Underwriting System (AUS) and received a decision, provide the approved AUS certificate number.</p> <p>The AUS certificate number is required for MPF Xtra<sup>®</sup> loans with an AUS Decision of 1, 3 or 5. Note that Conventional Loans delivered under the MPF Xtra product with a manufactured home property type must be underwritten and approved through Desktop Underwriter (see Xtra Manual UG Chapter 5.2.6.2.1 and 5.2.6.2.2).</p> <p>For all other Conventional Loans (non-Xtra product), provide the AUS certificate number for all Loans that are not manually underwritten (where AUS Decision = 1, 7 or 8).</p>																

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## LOAN STATISTICS

<b>Appraisal Type:</b>	<p>For Conventional Loans only, provide the appraisal form used to compile the Appraisal report:</p> <p>04 =</p> <ul style="list-style-type: none"> <li>• FNMA Form 1004 / FHLMC Form 70 (Uniform Residential Appraisal Report),</li> <li>• FNMA Form 1025 / FHLMC Form 72 (Small Residential Income Property Appraisal Report),</li> <li>• FNMA Form 1073 / FHLMC Form 465 (Individual Condominium Unit Appraisal Report); and</li> <li>• FNMA Form 1004C / FHLMC Form 70B Manufactured Home Appraisal Report)</li> </ul> <p>06 =</p> <ul style="list-style-type: none"> <li>• FNMA/FHLMC Form 2055 (Exterior-Only Inspection Residential Appraisal Report) with output certificate from an approved AUS (see requirements of Underwriting Guide Chapter 2.17.1); and</li> <li>• FNMA Form 1075 / FHLMC Form 466 (Exterior-Only Inspection Individual Condominium Unit Appraisal Report) with output certificate from an approved AUS (see requirements of Underwriting Guide Chapter 2.17.1)</li> </ul> <p>10 =</p> <ul style="list-style-type: none"> <li>• FHLMC Form 2070 (Loan Prospector Condition and Marketability Report) with output certificate from an approved AUS (see requirements of Underwriting Guide Chapter 2.17.1); and</li> <li>• FNMA Form 2075 (Desktop Underwriter Property Inspection Report) with output certificate from an approved AUS (see requirements of Underwriting Guide Chapter 2.17.1).</li> </ul>
<b>Appraisal Document File Identifier (Field Reserved for Future Use):</b>	<p><i>(NOTE: This field reserved for Future Use - No input is currently required)</i></p>
<b>Buydown:</b>	<p>A temporary reduction in the Note Rate and the monthly Principal and Interest Payment during the initial years of the Mortgage Loan with funds advanced to the lender by the Borrower or a third party (see Underwriting Guide Chapter 2.18 for more information):</p> <p>Y = Yes, the loan has a buydown N = No, the loan does not have a buydown</p>

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## LOAN STATISTICS

<b>Special Feature Codes:</b>	Provide applicable codes per Master Commitment. For the MPF Xtra product, provide the applicable code for Flood Insurance Coverage (see Xtra Manual OG Chapter 15.3.6): <ul style="list-style-type: none"> <li>• SFC170 = Flood Insurance, Mortgaged Property located in a SFHA</li> <li>• SFC175 = Flood Insurance, Mortgaged Property not located in a SFHA</li> <li>• SFC180 = No Flood Insurance, Mortgaged Property is not located in a SFHA.</li> </ul>
<b>Special Housing Goals Loan:</b>	<b>PFI's should not change this field to provide any data other than 'No'.</b>

## ANTI-PREDATORY LENDING (See the PFI Advisory dated October 7, 2005 for guidance on the delivery of the anti-predatory lending data elements)

<b>Anti-Predatory Lending (APL) Category:</b>	CV = Covered Loan (per Exhibit A) HL = Home Loan (per Exhibit A) NO = None of the above  In addition to the eligible Covered and Home Loans categories listed above, Origination Guide Exhibit A includes a category designated as High Cost Loans. <b>Loans in this High Cost Loans category are ineligible for delivery under the MPF Program.</b> See Origination Guide Chapter 2.6 and Exhibit A for eligible Covered and Home Loans and ineligible High Cost Loans.
<b>HOEPA Status:</b>	Indicates whether a loan is covered by the Homeownership and Equity Protection Act (HOEPA). Y = Yes, the loan is subject to HOEPA N = No, the loan is not subject to HOEPA
<b>Rate/APR Spread:</b>	For Mortgages with an Application date prior to October 1, 2009 and Closing date prior to January 1, 2010, provide the spread between the annual percentage rate (APR) on a Mortgage and the rate on Treasury securities with comparable maturity periods. Must be delivered where the Rate/APR Spread is greater than or equal to 3% for the first lien.
<b>Higher-Priced Mortgage Loan Status:</b>	For Mortgages with an Application date after October 1, 2009 or any Mortgages with a closing date after January 1, 2010, indicate whether a loan is a Higher-Priced Mortgage Loan. Y = Yes, the loan is a Higher-Priced Mortgage Loan N = No, the loan is not a Higher-Priced Mortgage Loan

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



## ANTI-PREDATORY LENDING

<b>Average Prime Offer Rate/APR Spread:</b>	<p>For Mortgages with an Application date after October 1, 2009 and or any Mortgages with a closing date after January 1, 2010, the spread between the annual percentage rate (APR) on a Mortgage and the Average Prime Offer Rate for fixed rate loans as published by the Federal Financial Institutions Examination Council (FFIEC). Mortgages are not eligible where the Average Prime Offer Rate/APR Spread is greater than or equal to 1.5%. PFIs may use the following link to FFIEC’s calculation page<sup>1</sup>: <a href="http://www.ffiec.gov/ratespread/newcalc.aspx">http://www.ffiec.gov/ratespread/newcalc.aspx</a> (Note - PFIs that use the FFEIC on-line calculator and where the calculator outputs “NA” may input a ‘0.00’ value in this field)</p>
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## PROPERTY INFORMATION

<b>Property Address:</b>	<p>The full street address of the Mortgaged Property (if the Mortgaged Property’s address includes a unit number, the unit number <u>must</u> be included).</p>
<b>City:</b>	<p>The full city name in which the Mortgaged Property is located.</p>
<b>State:</b>	<p>The two-letter designation for the Mortgaged Property state.</p>
<b>ZIP Code:</b>	<p>The five digit postal ZIP code. If the four-digit suffix ZIP code is available, supply the full nine-digit ZIP code.</p>
<b>County Name:</b>	<p>The name of the county in which the Mortgaged Property is located.</p>
<b>FIPS State/County Code (5 digits):</b>	<p>Required for all Loans, provide the five (5) digit FIPS code, where the first two (2) numbers represent the state code and the remaining three (3) represent the county code that the Mortgaged Property is located. See the following link for assistance locating the appropriate FIPS codes<sup>1</sup>: <a href="http://www.ffiec.gov/Geocode/default.aspx">http://www.ffiec.gov/Geocode/default.aspx</a>.</p>

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## PROPERTY INFORMATION

<b>Property Type:</b>	<p>A description of the Mortgaged Property as supported by the Appraisal and title policy:</p> <ul style="list-style-type: none"> <li>• PT01 = Single Family Residence (attached or detached) <b>including</b> Deminimus PUDs (as defined in Origination Guide Chapter 33.7.1)</li> <li>• PT04 = Two-Unit Property</li> <li>• PT09 = Three-Unit Property</li> <li>• PT10 = Four-Unit Property</li> <li>• PT11 = Manufactured Housing, as defined by Underwriting Guide Chapter 5.2.6, <b>even if the land is classified as a condominium or PUD in the title insurance policy and/or Appraisal. <i>If the property type is Manufactured Housing, the Manufactured Housing Information must be completed.</i></b></li> <li>• PT13 = Planned Unit Development (PUD) <b>Existing Project</b> (as defined in Origination Guide Chapter 33.7.1)</li> <li>• PT14 = Planned Unit Development (PUD) <b>New Project</b> (as defined in Origination Guide Chapter 33.7.1)</li> <li>• PT15 = Condominium: Limited Review (as defined in Origination Guide Chapter 33.3.1)</li> <li>• PT16 = Condominium (Category II Project): Manually Reviewed or CPM™ approved (as defined in Origination Guide Chapter 33.3.3 or 33.3.2.2)</li> <li>• PT17 = Condominium (Category I Project): Manually Reviewed or CPM™ approved (as defined in Origination Guide Chapter 33.3.3 or 33.3.2.2)</li> <li>• PT18 = Condominium: Fannie Mae approved (1028 or PERS) (as defined in Origination Guide Chapter 33.3.2.1)</li> <li>• PT19 = Condominium: FHA approved project (as defined in Origination Guide Chapter 33.3.2.3)</li> </ul>
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## PROPERTY INFORMATION

<b>Manufactured Housing Information:</b>	<p><b>Prior Occupancy Status</b> – Indicates whether the manufactured home is new or has been previously occupied:</p> <ul style="list-style-type: none"> <li>• N = New; the manufactured home was never occupied</li> <li>• U = Used; the manufactured home was previously occupied</li> </ul> <p><b>Number of Units</b> – Indicates the number of sections or units that make up the manufactured home:</p> <ul style="list-style-type: none"> <li>• D = Double-Wide; the manufactured home delivered to the home site in two (2) sections</li> <li>• M = Multi-Wide; the manufactured home delivered to the home-site in three (3) or more sections</li> </ul> <p><b>Loan-to-Invoice (LTI) Ratio</b> - Loan-to-Invoice Ratio or LTI, expressed as a percentage, of the Original Loan Amount of a Mortgage Loan (the numerator) to the dealer’s invoice price of the related manufactured home (the denominator).</p> <p><b>Year Built</b> – Year the manufactured home was constructed.</p>
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**The following section applies only if the Mortgaged Property has more than one unit.  
These fields must be completed for all 2, 3 and 4 unit property types.**

<b>Unit #1, #2, #3 &amp; #4:</b>	
<b># Bedrooms:</b>	For each non-owner occupied unit, if any, indicate the number of bedrooms. Leave blank for the unit occupied by the Borrower(s), always Unit #1. If the Borrowers occupy additional units, the number of bedrooms for those additional owner occupied units is required.
<b>Owner/Occupied:</b>	For each unit of the Mortgaged Property indicate the occupancy status: Y = Owner-occupied N = Not owner-occupied
<b>Rent Level:</b>	For each non-owner occupied unit, indicate the amount of monthly rent, if any, in whole dollars. Leave blank for the unit occupied by the Borrower(s), always Unit #1. If the Borrowers occupy any additional units, an estimated rent level for those additional owner occupied units (Unit #2, 3 and 4) will still be required.
<b>Rent + Utilities:</b>	For each non-owner occupied unit, enter the amount of monthly rent plus the cost of any utilities paid as part of the rent, such as heat, electricity and gas. Leave blank for the unit(s) occupied by the Borrower(s).

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



The following section applies only if the Mortgaged Property has more than one unit. These fields must be completed for all 2, 3 and 4 unit property types. *(continued)*

<b>Unit #1, #2, #3 &amp; #4: Affordable Category:</b>	For each property type, select as follows:			
		2-Unit Property	3-Unit Property	4-Unit Property
	Unit #1	Leave Blank	Leave Blank	Leave Blank
	Unit #2	Select 'No'	Select 'No'	Select 'No'
	Unit #3	Leave Blank	Select 'No'	Select 'No'
	Unit #4	Leave Blank	Leave Blank	Select 'No'

## ADDITIONAL INFORMATION

If the following data is provided, it may improve the Credit Enhancement.

<b>Cash Reserves at Closing:</b>	The funds remaining after all Closing costs and expenses of the loan transaction have been satisfied.
<b># of Months Reserves at Closing:</b>	The cash reserves divided by the total monthly housing expense.
<b>PITI Payment Amount:</b>	The total monthly housing expense Mortgaged Property, including principal, interest, real estate taxes and the applicable homeowners insurance, primary mortgage insurance and homeowners' association dues.
<b>Total Other Debt:</b>	The total monthly debt as defined in Underwriting Guide Chapter 4.4.2.1, not inclusive of the housing debt.

## CLOSED LOANS ONLY

This data applies only to Closed Loans sold to the MPF Bank under the MPF Program. This data is left blank for MPF Bank Funded Mortgages (MPF 100).

<b>Principal &amp; Interest Amount:</b>	The Principal and Interest Payment specified in the Note and necessary to fully amortize the loan.
<b>Outstanding Loan Balance:</b>	The outstanding principal balance that is to be sold to the MPF Bank, dependent on the remittance type (see requirements of Origination Guide Chapter 23.6.5).
<b>First Payment Date:</b>	The Borrower's first payment due date on the loan as specified in the Note.
<b>Next Payment Date:</b>	The actual date that the next Principal and Interest Payment is due from the Borrower to the PFI.
<b>Investor Due Date:</b>	The date that the first payment is due to be remitted to the MPF Bank by the Participating Financial Institution (PFI).
<b>Maturity Date:</b>	The date that the loan is due to be paid-in-full by the Borrower as specified in the Note.

# Instructions for Completing the Loan Presentment Request Form (Form OG3)



## CLOSED LOANS ONLY

<b>Federal Financial Stability Plan Loan:</b>	<p>Indicate if the Mortgage was acquired or funded, in whole or in part, using Federal Financial Stability Plan Funds:</p> <p>Y = Federal Financial Stability Plan Funds were used to fund the Loan N = Federal Financial Stability Plan Funds were not used to fund the Loan</p>
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## NATIONWIDE MORTGAGE LICENSING SYSTEM and REGISTRY INFORMATION

<b>Loan Origination Company's ID #:</b>	<p>The loan origination company's unique ID # as assigned by the Nationwide Mortgage Licensing System and Registry. The loan origination company is the company that employs the loan originator or that the loan originator represents as an independent contractor. <i>Required where the loan originator's applicable state participates in the Nationwide Mortgage Licensing System.</i></p>
<b>Loan Originator ID #:</b>	<p>The loan originator's unique ID # as assigned by the Nationwide Mortgage Licensing System and Registry. The loan originator is the individual who takes and signs the Mortgage Application. <i>Required where the loan originator's applicable state participates in the Nationwide Mortgage Licensing System.</i></p>
<b>Appraiser's State License #:</b>	<p>The state license number issued by the state in which the Mortgaged Property is located. A state certification number may be provided in the absence of a license number. The appraiser must personally inspect the Mortgaged Property (see Underwriting Guide Chapter 5.1.7 regarding appraisal reconciliation). <i>Required for all Loans.</i></p>
<b>Supervisory Appraiser's State License #:</b>	<p>If the appraiser is either a sub-contractor or an employee of the supervisory appraiser or appraisal firm <u>and</u> the appraiser's work was directly supervised, provide the supervisory appraiser's state license number issued by the state in which the Mortgaged Property is located. A state certification number may be provided in the absence of a license number. If the appraiser is not licensed, certified or authorized to complete appraisals, the supervisory appraiser must also inspect the Mortgaged Property. <i>Required when a field appraiser's supervisor has signed the appraisal form.</i></p>

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<sup>1</sup> Any reference to the website in this Origination Guide Form is intended only to help the PFI better understand the data requirements referenced. It is not an endorsement of the website or its contents. The MPF Program is not responsible for the contents of the website or a PFI's reliance on the information contained therein.